# MINUTES

**FRIENDS of MIP EXECUTIVE BOARD**

**February 3, 2015**

Start: 6:43pm

## Present:

Bena Teo, Ginger Zhang, Katrina Stoufflet, Ami Barret, Nicolena Loh, Stacy Cooper, Laura Bratt, Karen Wu, Agustin Del Alamo, Doug Pang, Audrey Shaw, Susanne Dachgruber, Daniel Wong, Greg

## Treasurer’s Report 10 minutes

* Reviewed spreadsheet
* Discussion about the ≈3% fees (credit card, paypal). Agreed that we will still give the option and disclose to donors we incur in fees so they can offset it or write check instead, or still do credit card

## OLD BUSINESS 30 minutes

### • PTA/Foundation Update

Variety show was a success.

From the District: SBAC tests are coming up. By April-May for our school?, not sure.

Morning assemblies: probably after the President’s Day assemblies will be only weekly.

Recycling: passed one more hurdle, but not there yet.

### • 501c3 tax exempt status

No news. Still waiting for IRS. Doug paid IRS.

### • Committee Updates

– Dads of MIP

Feb 12, Big Air trampoline, $14 per jumper per 2 hours. 15-20 singed at this point. 7-9pm

– CNY Lantern Fest Bake Sale (2/19)

Sing-ups ready.

– Grant Acquisition

Nothing has moved forward yet.

### • 2015 Parent Survey

– Timeline 3/23-4/3

Buu Han and MIPAC will get involved in creating the survey

– Work w/MIPAC

### • 2015 Chinese New Year Assembly (2/19)

The person who did the Lion dance last year is on board for this year and has almost all his team. He needs one more person.

## NEW BUSINESS

### • MIPAC Update 10 minutes

 – Curriculum Status

Daniel: meeting with Julie H. Teachers and team decided not to go with Better Chinese and create curriculum in-house. Feb 26 will be first meeting (involving Greg) regarding this development.

No decisions yet about Aides if we move funds to the development. All options are been evaluated with feedback from Greg/teachers. Greg will start talking 1 on 1 with teachers regarding the curriculum development and also aides.

Greg talked with teachers about having a curriculum developer person. Almost unanimously they say they do like the idea.

### • 2015 Annual Fund 10 minutes

– New initiatives. Susanne reviewed the “MIP Fundraising” document she shared via email with few proposals.

The idea which was discussed the most was to mail a letter home welcoming new families and conveying the importance of funding for our program (as opposed to regular English program). Discussed the timeframe for this letter.

### • 2015/16 Enrollment 10 minutes

– Status

We had two meetings. Total 60 names. We could have an extra meeting if there is enough interest.

– Press

Susanne will send out an email to current families to make them aware that they need to notify the school about incoming sibblings.

### • Annual Gala 10 minutes

– Status Update

LA Fire Department boat ride for silent auction.

Teacher’s tickets: each teacher will get one ticket. A +1 ticket will be funded by class or room parent, etc.

Lorrie DeBellis (mrs Chi’s class) offered Oak Creek Golf (Irvine) venue+catering at substantial discount compared to what we are paying now, for next year.

– Auction Item and Game Prize Status

– Ticket Sales promotion

March 6 is cut-off day for ticket purchase

### • CoffeeTalks 5 minutes

– Online Meeting Access

We are shooting for having MIPAC 3/6 meeting recorded (only audio) and shared online

– Upcoming CoffeeTalks: 3/6 MIPAC (new date), 4/16 FoMIP

MIPAC will be about Mandarin (similar to the previous one on English curriculum)

FoMIP meeting will be financial

### • 2015/2016 Board Elections 5 minutes

April-May is timeframe for elections.

## PRINCIPAL or TEACHER REQUESTS/NEWS 10 minutes

### • Atlanta Conference

Discussed about the $2000 limit per teacher. “National Chinese Conference” was in LA last year. Current approximates are close to $2000.

Ami makes a motion for:

* Rooms will be shared
* Early bird registration (room)
* No more $2000 per person
* Pre conference included
* Shared transportation
* Sub teachers
* Daily food $45 stipend max

Total not to exceed $2000 /per teacher.

Laura seconds. All aye.

### • SMARTboard training – Ms Lee and Mrs Chi

Don’t have the board yet. Training will not be provided by who did the previous years. Nicole asked mrs Komine to train the others.

### • 14/15 Teacher Assistants Update

They interviewed people and will give them a Mandarin test.

### • 15/16 New Teacher Hire Status

Put ER already for two.

### • Singapore Math Training

Fong, Mainprize, Lee need training. Nicole will come back with proposal and board will figure out budget.

Next meeting : March 3rd

Meeting adjourned at: 8:45pm