# MINUTES

**FRIENDS of MIP EXECUTIVE BOARD**

**January 06, 2015**

Start: 6:45pm

## Present

Agustin, Ami, Audrey, Stacy, Doug, Laura, Susanne. Greg and Julie joined 6:55pm.

## Treasurer’s Report 10 minutes

Short review of Excel file. Not too much activity in December.

## OLD BUSINESS 30 minutes

### • PTA/Foundation Update

Still don’t know about the recycling. Other schools also having issues.

Christmas tree fund raising successful. Will do again next year.

Debating about dad-daughter party.

### • 501c3 tax exempt status

Already in. Just waiting.

### • Committee Updates

– Annual Fund

Discussing ideas.

– Dads of MIP

(Daniel not present)

– CNY Lantern Fest Bake Sale (2/19)

Tammy is chair want to find out what day of the week. She will setup the signup Genius and pass Susanne the link

– Holiday Boutique Recap (12/18-19)

$187.27 net

### • Better Chinese Common Core aligned product

– Status Update

Report passed around. In summary, team (MC and teachers) recommends not to move forward with this product.

– Teacher/Admin Review

## NEW BUSINESS

### • 2015/16 Enrollment 10 minutes

– CUSD process and timeline

MIP applications will be handled in person (not online).

– Marketing Plan

Planning to send press releases. Julie provided Susanne with name to get in contact with.

– Orientation Meetings (Jan ~~15~~, 26, 29; Feb ~~2~~, 20, 23, 27)

15 and 2 deleted. Greg can setup an extra meeting if enough interest is there.

### • Annual Gala 10 minutes

– Event Planning Update

In solicitation mode now. Committee will have food tasting this month.

Still figuring out the games.

People who buys earlier will get raffle tickets… idea being considered (as opposed to lower price for early birds). More ideas to encourage people to get early to the venue as well.

– Auction Item and Game Prize Status

Contacted all donors from last year. So far all of them will “try”.

Donations so far: One round-trip to Taipei. Staple Center with tickets. Acupuncture. Hornblower cruise. Others (not detailed yet).

– Ticket Sales (timeline/price/process)

Tickets will be sold like last year. Tickets will stay at $75.

Tickets will be provided to teachers but not spouses.

### • CoffeeTalks 10 minutes

– Survey stats

– Online Meeting Access

– Upcoming CoffeeTalks (3/5, 4/16)

### • 2015 Parent Survey 10 minutes

– Timeline

Opens week after the Gala. Get all info before April 16th

– Key Data to collect

Same as last time. Probably add couple other additional items.

### • 2015 Chinese New Year Assembly 5 minutes

It is not in the calendar. Unknown reason. Greg will work on giving us a date.

### • Grant Acquistion Committee 5 minutes

Laura wants to form a committee. Wade (Stacy’s husband) knows someone who writes grants, and start there. Still to investigate this possibility.

### • Donation Receipts 5 minutes

– 2014 Status

Laura and Doug worked on catching up with the receipts.

– 2015 Action Plan

### • January Baozhi 5 minutes

– Outline and publication date

Send one with Dragon Boat, Gala, Enrollement.

## PRINCIPAL or TEACHER REQUESTS/NEWS 10 minutes

### • Teacher Assistants Update

No updates. Greg was filled in with our status in December

Next meeting : Feb 3rd

Meeting adjourned at: 8:16pm