**MIPAC Meeting Minutes**

**11/9/17**

**Attendees**

MIPAC Parents: Rosalie Kuhlmann (Chair), Michael Yu (Recording Secretary), Marc Fudge, Ami Barrett, Paula Yousef

Curriculum Specialist/Teachers: Jie Gao, Melody Lu, Laura Welsh, Julie Fong

Administration: Greg Hauser (Bergeson), Jeff Jones (Newhart), Debbie Carillo, Natalie Baptiste

Guests: Jennifer Peng, Kathy Sales, Karen Wu, Grace Yee, Elizabeth Dawson, Polly Cheng, Ginger Zhang, Katherine Le, Chu-Ping Fong, Linda Tawara

Absent: none

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1) Meeting called to order at 2:05pm by Rosalie Kuhlmann.

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2) Minutes from prior meeting:

Ami motioned to approve amended 10/5/17 minutes. Jie seconded. All in favor.

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3) Current items:

- Update on MIP funding
  - Met funding requirement by end of October for 2018/19 school year
  - FoMIP still needs priority list from MIPAC for funding
- Curriculum Specialist job description and role
  - Ami Barrett reviewed curriculum specialist job description with emphasis on developing and implementing curriculum and not just translating
    - Pending on sharing this resource between elementary and middle school
  - Rosalie Kuhlmann proposed prioritize funding for needed support at K-5 & middle school
- Middle School Issues
  - Paula Yousef Update:
    - General education going well with expected challenges of a first class
    - Ms. Endow never taught immersion and appears to have difficulty with transition between English and Mandarin
  - Currently no curriculum specialist available to work through middle school teaching issues
    - Jeff Jones expressed that Endow knows how to instruct but there are no other 6th grade Mandarin Immersion teachers to collaborate with
    - Greg Hauser released Endow and Jie to collaborate, but parents voiced that it does not appear to be sufficient
    - Jie is currently engaged in long term substitute for an elementary school class and not available as a curriculum specialist in full capacity
    - Parents voiced concern with no direction and curriculum for 7th and 8th grade
e. Request for high school principal and teachers to be involved now to develop roadmap for Mandarin program through high school
  o Per district representatives, high school curriculum has established learning pathways which will align to high level language proficiency for 9th – 12th grade and provide pathways for those to stay in program but not high achieving.

- Curriculum
  o Chinese online reading program
  o Tabled for discussion next meeting

- 50/50 Model Teacher Support Proposal
  o Relief time for six 50/50 teachers (3rd, 4th, and 5th) requiring extra time to collaborate with one another for 5 critical times of the year – 3 report cards and 2 parent teacher conferences.
  o Laura Welsh presented teachers' viewpoint on workload for 50/50 immersion teacher
    a. Mandarin curriculum does not translate to English for grading and reporting
    b. Teaching partners need more planning sessions to prepare
  o Looking towards FoMIP to fund substitute for release
    a. Est. $125/sub/day X 30 days = $3,750.
  o Greg Hauser motion to fund 50/50 teacher release days as proposed above. Laura Welsh seconded as teacher representative. All in favor.
    a. Ami Barret to make recommendation to FoMIP
    b. FoMIP will explain added funding reasons to parents

- Assessment Tools
  o Suggestion to use assessment tool instead of teacher release days
  o Tabled for discussion next meeting

- Other
  o None

General session closed at 4:15 pm.

Next meeting: December 14, 2017 at 2pm in the Bergeson library.