MIPAC Meeting Minutes
4/20/17

Attendees

MIPAC Parents: Jennifer Pang (Chair), Agustin DelAlamo (Vice-Chair), Rosalie Kuhlmann (Recording Secretary), Juintow Lin

Teachers: Jie Gao (Curriculum Specialist)

Administration: Greg Hauser (Bergeson ES), Jeff Jones (Newhart MS)

Guests: Polly Cheng, Grace Pak, Elizabeth Dawson, Paula Yousef, Julia Hsu, Stephanie Norman

1) Meeting called to order at 2:05pm by Jen Pang.

2) Minutes from prior meeting:
   Jen motioned to approve amended 3/9/17 minutes. Greg seconded. All in favor.

3) Current items:
   • Update from Jie Gao on 50/50 model observations and Social Studies translation progress
     o 50/50 model observations: Going to San Diego to observe Barnard Asian Pacific Language Academy (K-5). Their Mandarin program was established in 2007.
     o Social Studies translation progress: Only two more units until the major translation is completed for the 6th grade curriculum. Working with both the Spanish and English-only Social Studies teachers at Newhart to ensure alignment.
   • Recap from two staffing meetings held with parents, district employees, and union rep
     o Greg sent meeting summaries via email to parents. The meetings enlightened many on why certain things/ideas cannot be implemented. Greg continues to receive idea inputs and works with HR and union to determine implementation feasibility.
     o Goal is for the staff to know their 2017-2018 assignments before summer vacation.
   • Update from Greg Hauser on teacher hiring at Bergeson for next year (full time teacher, long-term sub and short-term sub)
     o The team has been conducting interviews for the two open positions: full time teacher and long-term sub.
     o The interview process includes (but is not limited to) interviews with Greg and Jie, a sample lesson presentation, and a written test using traditional characters
     o HR was been extremely responsive and proactive regarding recruiting for the open positions.
     o Currently still in process
   • Update from Jeff Jones on teacher hiring at Newhart for next year (part time or full time?)
     o Position currently designated part time due to the fact only two classes will be taught (one 6th grade MLA, one 6th grade Social Studies).
o Four applicants so far, but none have the correct credentials (i.e., missing history credential).

o Jeff continues to work with district staff to ensure there continues to be a priority focus. Parents expressed concern that no one with the correct credentials has been found to date.

- Brainstorming on ways to improve teacher hiring process and results
  o Ideas were brought up to both Jeff and Greg. HR has been casting a wide net, including working with local universities, cultural programs, and reaching out to out-of-state programs in an effort to get the word out.
  o Parents want to know how they can help – should there be a separate meeting/discussion with HR?
  o Should program videos be produced (one focused on parents considering the program and one focused on recruiting teachers)? If so, who would do this?

- Communication regarding 2 open MIPAC positions for next year
  o Communicate via end of the year BARK and Coffee Talk (if there is one)

- Proposal to cancel MIPAC meeting originally scheduled for 6/1
  o Jen motioned to cancel the 6/1 MIPAC meeting, Jie seconded. All in favor. Motion passed – 6/1 MIPAC meeting cancelled.

- Dates for MIPAC meetings next year
  o Discussion regarding MIPAC meeting day/time. The current meeting day/time was chosen to facilitate teacher attendance by not interfering with their other meetings. MIPAC would like to see more teachers attending the meetings – perhaps 1-2 times per year for each teacher. Jie to advise teacher interest level and best day/time to make this happen.
  o As a result, dates/times to be discussed at 5/11 meeting

4) Other

- Jeff mentioned Newhart is working towards YMCA as the before/after school care provider next school year – contract still to be signed. Location will be on-site. Michelle Becerra will oversee both the Bergeson and Newhart programs. Y related questions and requests should be directed to Michelle.

- Rosalie requested that the following items be added to the 5/11 meeting agenda:
  o Teacher/staff training/development requests through December 2017
    a. Jie will put this together
  o AAPL results
    a. Jie advised that AAPL assessments have been pushed to 5/8 due to 5th grade math placement testing the same week. She will advise when we can receive results.

- Discussed the possibility of pushing back the 5/11 meeting to depending on the results timeline for the AAPL tests.

General session closed at 3:15pm.

Next meeting: May 11th at 2pm in the library.