

# MIPAC Meeting Minutes

4/20/17

## Attendees

MIPAC Parents: Jennifer Pang (Chair), Agustin DelAlamo (Vice-Chair), Rosalie Kuhlmann (Recording Secretary), Juintow Lin

Teachers: Jie Gao (Curriculum Specialist)

Administration: Greg Hauser (Bergeson ES), Jeff Jones (Newhart MS)

Guests: Polly Cheng, Grace Pak, Elizabeth Dawson, Paula Yousef, Julia Hsu, Stephanie Norman

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1) Meeting called to order at 2:05pm by Jen Pang.

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2) Minutes from prior meeting:

Jen motioned to approve amended 3/9/17 minutes. Greg seconded. All in favor.

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3) Current items:

- Update from Jie Gao on 50/50 model observations and Social Studies translation progress
  - 50/50 model observations: Going to San Diego to observe Barnard Asian Pacific Language Academy (K-5). Their Mandarin program was established in 2007.
  - Social Studies translation progress: Only two more units until the major translation is completed for the 6<sup>th</sup> grade curriculum. Working with both the Spanish and English-only Social Studies teachers at Newhart to ensure alignment.
- Recap from two staffing meetings held with parents, district employees, and union rep
  - Greg sent meeting summaries via email to parents. The meetings enlightened many on why certain things/ideas cannot be implemented. Greg continues to receive idea inputs and works with HR and union to determine implementation feasibility.
  - Goal is for the staff to know their 2017-2018 assignments before summer vacation.
- Update from Greg Hauser on teacher hiring at Bergeson for next year (full time teacher, long-term sub and short-term sub)
  - The team has been conducting interviews for the two open positions: full time teacher and long-term sub.
  - The interview process includes (but is not limited to) interviews with Greg and Jie, a sample lesson presentation, and a written test using traditional characters
  - HR was been extremely responsive and proactive regarding recruiting for the open positions.
  - Currently still in process
- Update from Jeff Jones on teacher hiring at Newhart for next year (part time or full time?)
  - Position currently designated part time due to the fact only two classes will be taught (one 6<sup>th</sup> grade MLA, one 6<sup>th</sup> grade Social Studies).

- Four applicants so far, but none have the correct credentials (i.e., missing history credential).
- Jeff continues to work with district staff to ensure there continues to be a priority focus. Parents expressed concern that no one with the correct credentials has been found to date.
- Brainstorming on ways to improve teacher hiring process and results
  - Ideas were brought up to both Jeff and Greg. HR has been casting a wide net, including working with local universities, cultural programs, and reaching out to out-of-state programs in an effort to get the word out.
  - Parents want to know how they can help – should there be a separate meeting/discussion with HR?
  - Should program videos be produced (one focused on parents considering the program and one focused on recruiting teachers)? If so, who would do this?
- Communication regarding 2 open MIPAC positions for next year
  - Communicate via end of the year BARK and Coffee Talk (if there is one)
- Proposal to cancel MIPAC meeting originally scheduled for 6/1
  - Jen motioned to cancel the 6/1 MIPAC meeting. Jie seconded. All in favor. Motion passed – 6/1 MIPAC meeting cancelled.
- Dates for MIPAC meetings next year
  - Discussion regarding MIPAC meeting day/time. The current meeting day/time was chosen to facilitate teacher attendance by not interfering with their other meetings. MIPAC would like to see more teachers attending the meetings – perhaps 1-2 times per year for each teacher. Jie to advise teacher interest level and best day/time to make this happen.
  - As a result, dates/times to be discussed at 5/11 meeting

#### 4) Other

- Jeff mentioned Newhart is working towards YMCA as the before/after school care provider next school year – contract still to be signed. Location will be on-site. Michelle Becerra will oversee both the Bergeson and Newhart programs. Y related questions and requests should be directed to Michelle.
- Rosalie requested that the following items be added to the 5/11 meeting agenda:
  - Teacher/staff training/development requests through December 2017
    - a. Jie will put this together
  - AAPL results
    - a. Jie advised that AAPL assessments have been pushed to 5/8 due to 5<sup>th</sup> grade math placement testing the same week. She will advise when we can receive results.
- Discussed the possibility of pushing back the 5/11 meeting to depending on the results timeline for the AAPL tests.

General session closed at 3:15pm.

Next meeting: May 11<sup>th</sup> at 2pm in the library.