

# MIP Advisory Council Meeting, January 15, 2015

## Meeting Minutes

Attendees: Julie Hatchel, Greg Hauser, MC Barrosa, Nikolena Loh, Charlotte Komine, Daniel Wong, Paula Yousef, Laura Bratt, Audrey Shaw, Julie Fong, Cynthia Chang, Annie Young-Chi, and New New Lee.

Meeting started at 2:25pm

- 1) Approval of November 13, 2014 Meeting Minutes
  - a) Paula motion to approve, Laura 2<sup>nd</sup>
  - b) Ayes: 7, Nays: 0 (Mrs. Komine not present at this time)

Current Issues:

- 2) MIP Curriculum Development Plan
  - a) Better Chinese Product Evaluation Review
    - (a) Teachers had 2 weeks to review product and each completed an evaluation form.
    - (b) Survey results show that recommendation is to not proceed with Better Chinese product.
    - (c) Next steps
      - (i) Continue current curriculum plan currently in place and add science and social science materials.
      - (ii) Team will explore greater uses of Mei Zhou Hua Yu at 2<sup>nd</sup> and 3<sup>rd</sup> grades
      - (iii) Readjust 3<sup>rd</sup> grade to 50/50 division
      - (iv) Development 4<sup>th</sup> grade curriculum
      - (v) Align kits to NGGS
        1. Julie to connect with Wendy and make sure all materials align to GSS
  - b) Curriculum Development Options
    - i) Program Support Funding
      - (1) Option 1: Have Program/Lead teacher by grade
      - (2) Option 2: TOSA for all curriculum development and oversight
        - (a) If we build curriculum, CUSD potentially could sell product to other schools. Any funds would go to MIP gift account.
      - (3) Q posted: Which option would be better? One TOSA to own or split between teachers?
        - (a) Split:
          - (i) Pros
            1. Collaboration between teachers but self-managed (minimal oversight)
            2. Lower cost than option 2
          - (ii) Cons:
            1. Need more release time for each grade level lead
            2. Current model of one day per week is not enough
            3. Takes teacher away from classroom
            4. Concern if MIP can raise enough to budget for 5+ aides plus tiered lead teacher stipend plus subs
      - (b) TOSA:
        - (i) Pros
          1. Easier resource to hire than aides
          2. Need to draft job description
          3. Could sub for teachers when needed

- (c) Need to privately survey teachers for Option 1 to inquire their desire for lead role/responsibilities. Julie to research legal aspects of hiring resident staff for sub.
  - (d) Need to decide in a month
    - (i) What will matrix look like or what will change?
    - (ii) Need to define and be upfront about expectations
    - (iii) Task completion driven vs hours
- (4) Daniel would like to schedule emergency meeting in February for this
    - (a) Requests staff to flush out structure within a month for presentation in February
    - (b) Survey teachers on TOSA or interest in doing work
    - (c) Julie to answer resident sub question
  - (5) TOSA to sub plus lead teacher stipend looks to be a more realistic model
    - (a) TOSA is approximately \$112,000 salary
- 3) Future school sites for MIP Middle & High School update
- i) Working with some principals on facilities
  - ii) Finishing capacity study
  - iii) Should have information by March to share
  - iv) Late Spring to present to CUSD Board
- 4) Lunch Bags & Hot Weather – Status Update
- a) Skipped and will talk offline
- 5) New Issues
- a) Volunteer Teacher Exchange
    - i) This was approached to Barbara where teachers from China would come and teach at Bergeson
    - ii) No fees but only need host families for housing
    - iii) Program does require these teachers to teach their own class, who are not accredited
  - b) Julie Hatchel recommends not to pursue at this time
- 6) Other
- a) Hiring teacher status
    - i) Not recruiting at this time
    - ii) Looking to hire 1 or 2 B-Clad teachers to support 50/50 model
  - b) Traditional vs Simplified question
    - i) Ms. Loh recommends not to introduce simplified until after 5<sup>th</sup> grade
    - ii) Traditional foundation is key

Meeting adjourned at 3:25pm

Next MIPAC Meeting: Possibly Feb 12<sup>th</sup>. TBD. *Scheduled for February 26<sup>th</sup> at 1:15pm.*

# MIP Advisory Council Meeting, March 12, 2015

## Meeting Minutes

Attendees: Greg Hauser, MC Barrosa, Nicole Loh, Charlotte Komine, Daniel Wong, Paula Yousef, Laura Bratt, Uma Mainprize and Audrey Shaw.

Meeting started at 1:27pm

- 1) Approval of February 26, 2015 Meeting Minutes
  - a) Nicole motion to approve, Laura 2<sup>nd</sup>
  - b) Ayes: 8, Nays: 0

Current Issues:

- 2) MIP Curriculum Development Plan
  - a) MIP Program Coordinator
    - i) Job description sent to HR for review
    - ii) Reviewed draft job description and received feedback from meeting participants. To add/update with:
      - (1) Liaison with other MIP schools
      - (2) Add technology component
      - (3) Include program coordination in definition section
    - iii) Next steps: Teachers and District to review
  - b) Future School Sites for MIP Middle and High School Update
    - i) No movement
    - ii) District still conducting analysis
- 3) New Issues
  - a) Status on MIP Gala
    - i) VIP invites sent and RSVP received from Trustee Gila only
    - ii) Daniel to reach out to other Trustee Board members
    - iii) Encourage attendance to show District level support for program
- 4) Other
  - a) Curriculum
    - i) 4<sup>th</sup> grade maps to be done by end of school year
    - ii) Need help in Social Science and Science units
    - iii) Will revise other grades as needed
  - b) Parent Survey
    - i) Link sent to FofMIP Board and MIPAC members for review/feedback
    - ii) Will be sent to parent community on March 23<sup>rd</sup>

Meeting adjourned at 2:25pm

Next MIPAC Meeting: May 14<sup>th</sup>. *Re-scheduled to May 22, 2015 at 2:15pm.*

# MIP Advisory Council Meeting, May 23, 2015

## Meeting Minutes

Attendees: Greg Hauser, MC Barrosa, Nicole Loh, Charlotte Komine, Daniel Wong, Paula Yousef, Laura Bratt, Audrey Shaw, Uma Mainprize, NewNew Lee, Annie Young, Cynthia Chang, Julie Fong, Susanne Dachgruber, and Karen Wu.

Meeting started at 2:25pm

- 1) Approval of March 12, 2015 Meeting Minutes
  - a) Laura motion to approve, Paula 2<sup>nd</sup>
  - b) Ayes: 8, Nays: 0

Current Issues:

- 2) Curriculum Development/Program Specialist – Job Description & Req update
  - a) Old job description unapproved and CUSD will write a new one and ask MIPAC for feedback
  - b) No ETA
  - c) Teacher job postings are to be re-opened
  - d) MIP teachers presented their proposal in lieu of hiring Curriculum/Program Manager
    - i) Presented two options but only reviewed 1<sup>st</sup> option
    - ii) Option A: Have teachers build, collaborate, plan and revise curriculum together using 1 release day a month. This option would allow teachers to develop 3 in-depth science units for next year (one per trimester)
      - (1) Pros discussed:
        - (a) Less costly option than hiring full time individual
        - (b) Cost associated would be towards substitutes for each teacher one day per month. Next year 9 subs per month @ \$90/day = \$810/month
        - (c) 6 out of 7 teachers support this option as they feel they have a cohesive team that works very well together.
      - (2) Concerns discussed:
        - (a) Disruptive to class for not having teacher in class
        - (b) Coordination is needed for program, especially in early stages
        - (c) One day per month does not allow enough time needed to replace the coordinator role. Per proposal, teachers would only focus on Science, which is not what the job was intended for. Overall program management is needed to coordinate all teachers to align strategies, content, and goals within each grade and at each transition point. Also, 5<sup>th</sup> grade curriculum and beyond also needs to be built.
      - (3) Other ideas discussed
        - (a) Rather than have teacher out of class, possible solution could be to add additional assignment hours at \$30/hour/teacher. Time would be planned outside of class time. Unsure as to whether teachers would want to work the extra hours after school and/or on weekends.
        - (b) Have 1.5 teachers co-share a class which would allow the FT teacher to do the curriculum development during PT teacher's instructional time. Mr. Hauser to research possibility and whether or not the district would consider this an over-staffing issue.
        - (c) Use FofMIP funds to hire independent contractor, hired directly by FofMIP. Mr. Hauser to do some research on the feasibility of hiring a contractor, either thru CUSD or not.
        - (d) Discussion on this topic is to be continued at next MIPAC meeting
- 3) FofMIP Budget Update

- a) No update given as meeting time did not allow
- 4) School of Choice
  - a) No issues to report
- 5) Future School Sites for MIP Middle & High School
  - a) No updates to report
- 6) New Faculty & Teacher Aides Hires for 2015-2016
  - a) No update given as meeting time did not allow

New Issues: (postponed to next meeting due as meeting time did not allow)

- 1) 2015 – 2016 Academic Year – Student/Teacher Assignments
- 2) Singapore Math vs Common Core Math
- 3) MIPAC Committee for 2015-2016
- 4) Quick Year in Review/Accomplishments/Things to work on

Meeting adjourned at 3:40pm

Next MIPAC Meeting: June 3<sup>rd</sup> at 2:15pm with tentative meeting scheduled June 5<sup>th</sup> at 2:15 in the event more time is needed.

# MIP Advisory Council Meeting, May 23, 2015

## Meeting Minutes

Attendees: Greg Hauser, MC Barrosa, Nicole Loh, Charlotte Komine, Daniel Wong, Paula Yousef, Laura Bratt, Audrey Shaw, Uma Mainprize, NewNew Lee, Annie Young, Cynthia Chang, Julie Fong, Susanne Dachgruber, and Karen Wu.

Meeting started at 2:25pm

### 1) Approval of March 12, 2015 Meeting Minutes

- a) Laura motion to approve, Paula 2<sup>nd</sup>
- b) Ayes: 8, Nays: 0

Current Issues:

### 2) Curriculum Development/Program Specialist – Job Description & Req update

- a) Old job description unapproved and CUSD will write a new one and ask MIPAC for feedback
- b) No ETA
- c) Teacher job postings are to be re-opened
- d) MIP teachers presented their proposal in lieu of hiring Curriculum/Program Manager
  - i) Presented two options but only reviewed 1<sup>st</sup> option
  - ii) Option A: Have teachers build, collaborate, plan and revise curriculum together using 1 release day a month. This option would allow teachers to develop 3 in-depth science units for next year (one per trimester)

#### (1) Pros discussed:

- (a) Less costly option than hiring full time individual
- (b) Cost associated would be towards substitutes for each teacher one day per month. Next year 9 subs per month @ \$90/day = \$810/month
- (c) 6 out of 7 teachers support this option as they feel they have a cohesive team that works very well together.

#### (2) Concerns discussed:

- (a) Disruptive to class for not having teacher in class
- (b) Coordination is needed for program, especially in early stages
- (c) One day per month does not allow enough time needed to replace the coordinator role. Per proposal, teachers would only focus on Science, which is not what the job was intended for. Overall program management is needed to coordinate all teachers to align strategies, content, and goals within each grade and at each transition point. Also, 5<sup>th</sup> grade curriculum and beyond also needs to be built.

#### (3) Other ideas discussed

- (a) Rather than have teacher out of class, possible solution could be to add additional assignment hours at \$30/hour/teacher. Time would be planned outside of class time. Unsure as to whether teachers would want to work the extra hours after school and/or on weekends.
- (b) Have 1.5 teachers co-share a class which would allow the FT teacher to do the curriculum development during PT teacher's instructional time. Mr. Hauser to research possibility and whether or not the district would consider this an over-staffing issue.
- (c) Use FofMIP funds to hire independent contractor, hired directly by FofMIP. Mr. Hauser to do some research on the feasibility of hiring a contractor, either thru CUSD or not.
- (d) Discussion on this topic is to be continued at next MIPAC meeting

### 3) FofMIP Budget Update

- a) No update given as meeting time did not allow
- 4) School of Choice
  - a) No issues to report
- 5) Future School Sites for MIP Middle & High School
  - a) No updates to report
- 6) New Faculty & Teacher Aides Hires for 2015-2016
  - a) No update given as meeting time did not allow

New Issues: (postponed to next meeting due as meeting time did not allow)

- 1) 2015 – 2016 Academic Year – Student/Teacher Assignments
- 2) Singapore Math vs Common Core Math
- 3) MIPAC Committee for 2015-2016
- 4) Quick Year in Review/Accomplishments/Things to work on

Meeting adjourned at 3:40pm

Next MIPAC Meeting: June 3<sup>rd</sup> at 2:15pm with tentative meeting scheduled June 5<sup>th</sup> at 2:15 in the event more time is needed.

# MIP Advisory Council Meeting, June 3, 2015

## Meeting Minutes

Attendees: Greg Hauser, MC Barrosa, Nicole Loh, Charlotte Komine, Daniel Wong, Paula Yousef, Laura Bratt, Audrey Shaw, Uma Mainprize, NewNew Lee, Annie Young, Cynthia Chang, Julie Fong, Susanne Dachgruber, and Karen Wu.

Meeting started at 2:27pm

- 1) Approval of May 23, 2015 Meeting Minutes
  - a) Audrey motion to approve, Laura 2<sup>nd</sup>
  - b) Ayes: 6, Nays: 0 (Hauser and Yousef not present at time of vote)

Current Issues:

- 2) Curriculum Development/Program Specialist – Job Description & Req update
  - a) Reviewed current job descriptions posted on EdJoin for CUSD Curriculum Specialist & CUSD Instructional Coach against MIP proposed job description for MIP Program Coordinator and MIP Program Developer/Manager
  - b) Reviewed MIPAC proposal for Program Specialist Options (all options within \$100k budget allocation). Please see proposal for specific details. Reduced estimated costs by Lead Teacher stipend as Lead Teachers no longer get a stipend.
    - i) Option 1: Full time MIP Developer/Manager (Est. \$100k)
      - (1) Pros
        - (a) Full time resource
        - (b) One person to be held accountable
      - (2) Cons
        - (a) Feasibility of finding resource to start by Fall is a concern
        - (b) Encumbering \$100k of FofMIP funds until resource is hired. Historically, monies need to be given to District before recruiting efforts can begin. Once monies are given, it will held in gift account until used. No refunds given.
    - ii) Option 2A: Mandarin Curriculum/Pedagogy Consultant, DR. MC Barossa, 3 Lead Teachers, 9 teachers (Est. \$77,500 –\$ 87,500)
      - (1) Pros
        - (a) Multiple inputs from variety of people
        - (b) Increased number of Lead Teachers would allow for career advancement for Teachers
        - (c) Increased collaboration
        - (d) Have a few consultants in mind that are strong in Dual Immersion and Chinese Language Acquisition
        - (e) Includes MC to continue in part time role for another year
        - (f) Teachers would be paid extra for non-school hours worked to develop additional curriculum and/or support team
      - (2) Cons
        - (a) Concern with lead time for consultant to understand our program
        - (b) Lead teachers would be out of the classroom one day per month (Most likely more as we account for sick time, CUSD training days, conferences, etc.)
        - (c) Increased time required for Principal Hauser as he needs to follow up with more people on progress/status
        - (d) Additional working hours for Teachers
    - iii) Option 2B: 4<sup>th</sup> grade Mandarin teacher plus Part time MIP Developer/Teacher, Part time 4<sup>th</sup> grade English teacher, Mandarin Curriculum/Pedagogy Consultant, 2 Lead Teachers (Est. \$75k – \$85k)



- (1) Pros
  - (a) Multiple inputs from variety of people
  - (b) Increased number of Lead Teachers would allow for career advancement for Teachers
  - (c) Increased collaboration
  - (d) Have a few consultants in mind that are strong in Dual Immersion and Chinese Language Acquisition
  - (e) Part time consultant to be on campus 3x per year, reducing spend
- (2) Cons
  - (a) Does not include Dr. MC Barosa
  - (b) Concern with lead time for consultant to understand our program
  - (c) Lead teachers would be out of the classroom one day per month (Most likely more as we account for sick time, CUSD training days, conferences, etc.)
  - (d) Teachers to be out of classroom 3x per year in coordination with consultant visit
- iv) Option 2C: MIP Program Coordinator, 3 Lead Teachers, 9 Teachers (Est. \$85,600)
  - (1) Pros
    - (a) Multiple inputs from variety of people
    - (b) Increased number of Lead Teachers would allow for career advancement for Teachers
    - (c) Increased collaboration
  - (2) Cons
    - (a) Additional time required of Lead Teachers with Coordinator after hours
    - (b) Concern with lead time for Coordinator to understand our program
    - (c) Feasibility of hiring Coordinator by Fall
    - (d) Does not include Dr. MC Barosa
    - (e) Lead teachers would be out of the classroom one day per month (Most likely more as we account for sick time, CUSD training days, conferences, etc.)
    - (f) Additional working hours for Teachers
- v) Option 2D: Mandarin Curriculum/Pedagogy Consultant, Part time MIP Coordinator, 3 Lead Teachers
  - (1) Not viable and given small dollar allocation towards consultant

Meeting adjourned at 4:03pm

Next MIPAC Meeting: June 5<sup>th</sup> at 2:15

# MIP Advisory Council Meeting, June 5, 2015

## Meeting Minutes

Attendees: Greg Hauser, Nicole Loh, MC Barrosa, Daniel Wong, Paula Yousef, Laura Bratt, Audrey Shaw, NewNew Lee, Cynthia Chang, Julie Fong, Ami Barrett and Karen Wu.

Absent: Charlotte Komine

Meeting started at 2:27pm

1) Continuation of June 3, 2015 meeting. Minutes not reviewed or approved.

Current Issues:

- 2) Curriculum Development/Program Specialist – pros vs cons; moving forward
- a) After review of all options from June 3<sup>rd</sup> meeting, asked for feedback/comments on which option each person supported and why.
    - i) Ms. Lee: Favors 2A as she gets support and is therefore happy.
      - (1) Support for curriculum difficulty, classroom management issues and parental problems
      - (2) Mentor
      - (3) Academic freedom to revise curriculum based on class needs
      - (4) Standardize plans
      - (5) Loves collaboration with other teachers
      - (6) Concerned with amount of extra time needed from her on top of extra work already doing
    - ii) Mrs. Fong (proxy for Mrs. Komine): Favors 2A
      - (1) Collaboration is key
      - (2) Is able to get time to work together
      - (3) On board with building curriculum to support MIP as a whole
    - iii) Mrs. Chang: Favors 2A
      - (1) Likes consultant offering to think outside of the box
      - (2) Wants MC to continue to support MIP for English and Classroom issues
      - (3) Open to collaboration and development of curriculum
    - iv) Mrs. Loh: Favors 1
      - (1) Likes the idea of having one person handle it all but understands and supports the need for collaboration
      - (2) Concerned with time required from teachers
      - (3) Understands it will be hard to find consultant at this late date
      - (4) Recommends Dr. Lin (?) as the consultant
    - v) Mrs. Yousef: Favors 2A
      - (1) Doesn't feel option 1 is right for program
      - (2) Likes the fact teachers want to be a part of the process
      - (3) Consultant will take too long to ramp up
      - (4) Wants to see consistency and resources to move forward
    - vi) Ms. Shaw: Favors 2A
      - (1) 2A is bigger bang for our buck
      - (2) Institutional knowledge with MC is retained
      - (3) Support all points previously outlined by previous members
    - vii) Ms. Barrosa:
      - (1) Likes the 4<sup>th</sup> grade option of 2B but concerned with teachers being out of class
    - viii) Mr. Hauser: Favors 1

- (1) Likes 2A on paper but concerned with logistics. Consultant is hard to find and having 3 lead teachers with more responsibilities adds to his current plate.
- (2) MC is invaluable.
- ix) Mr. Wong:
  - (1) Wants accountability and feels it is lacking
  - (2) Enjoys collaboration and teacher support
  - (3) Best alternative right now is 2A but longer term wants Option 1
- x) Mrs. Barrett:
  - (1) Likes Option 1 but knows it's too late within the year and believes 2A is the best alternative
- xi) Mrs. Bratt:
  - (1) Goal is Option 1 but 2A is the bridge
  - (2) Supports having MC
  - (3) 2a puts more pressure on lead teachers
- b) Board Vote
  - i) 5 votes for 2A, 2 votes for option 1, 1 vote not present and not taken
  - ii) Option 2A to be presented to Friends of MIP for fundraising and communication to parents
- c) If we do not find consultant....
  - i) May be backfilled by many people
  - ii) Mr. Hauser ultimately accountable for program goals
  - iii) 5<sup>th</sup> grade mapping to be targeted first
  - iv) May need to adjust budget to have lead teacher be out of the classroom more than current plan outlines
- 3) New Issues
  - a) 2015 – 2016 Academic Year – Student/Teacher Assignment
    - i) In progress and all parents will receive email with teacher assignment the day before school starts.
    - ii) Class postings on campus has been discontinued.
  - b) MIPAC Committee for 2015 – 2016
    - i) Need to update bylaws to add 2 more people to MIPAC board: 1 parent rep and 1 teacher
    - ii) Both members will go through a candidacy process and be appointed to the board by MIPAC

Meeting adjourned at 4:00pm  
 Next MIPAC Meeting: TBD

Addendum:

MIPAC bylaws were adjusted and emailed to members for review on June 10, 2015 from Daniel Wong. All members voted “aye” to adopt new bylaws to add 2 additional members, 1 parent rep and 1 teacher.

# MIP Advisory Council Meeting, October 29, 2015

## Meeting Minutes

Board Attendees: Greg Hauser, Nicole Loh, MC Barrosa, Cynthia Chang, Julie Fong, Daniel Wong, Jennifer Pang, Audrey Shaw, Ami Barrett. Absent: Agustin Del Alamo

Guests: Greg Merwin, Paula Yousef, NewNew Lee, Uma Mainprize, Amy Koch, Annie Chang, Annie Young.

Meeting started at 2:13pm

Adoption of June 5<sup>th</sup> meeting minutes, Ami motion, Jennifer 2<sup>nd</sup>. 9 Ayes, 0 Nays.

- 1) Welcome and introductions of new members
  - a) Greg Merwin, Executive Director of Elementary Curriculum and Instruction, also in attendance. Mr. Merwin's intention is to attend MIPAC meetings as schedule allows.

Current Issues:

- 2) Curriculum Development Consultant/Resource/Tools (\$100k budgeted)
  - a) MC presented gaps in today's curriculum and areas teachers need help in
    - i) Assist with flow of program from grade level to grade level- building on characters, academic vocabulary, incorporate Mei Zhou Hua Yu
    - ii) Social Science/Science – development of units, addition of cultural components, translation of documents
    - iii) English connections to Social Science/Science – different, not same as Mandarin pieces
    - iv) Materials – search and analysis of materials to support program, compilation of web-sources (ie. Websites, recordings, etc.)
    - v) Singapore math alignment with Common Core – challenge for teachers, program not aligned to CA CCSS
  - b) Teacher Self-assessment survey – MC to revisit self-assessments by stakeholder. Understands need to move quickly.
  - c) Potential candidates:
    - i) Dr. Luyi Lien, Academic Director Yinghua Academy – from MN and experienced with 100% traditional. Some teachers have heard of Dr. Lien and attended a session of hers at one of the conferences (Utah 2 years ago).
    - ii) Lihong Di, Portland Public Schools MIP Coordinator (K-5) – From OR, where they have a 50/50 simplified curriculum
    - iii) Greg to reach out to these two by end 11/6/2015
- 3) Lead Teacher – Roles and Responsibilities
  - a) MC presented roles and responsibilities
    - i) Parent Version of MLA Curriculum Guide (month by month) for GR 4
    - ii) Brainstorm list of traditional poetry; organize by level of complexity, present recommendation to team when prepared.
    - iii) Prepare plan of focus strokes/structure per grade level, present recommendations to team when prepared.
  - b) FofMIP has not yet received stipend figure for FofMIP approval/funding. Greg to handle by next meeting.
  - c) To aid teachers in consistency/common assessment could be to add metrics into report cards – teachers to further discuss.
- 4) Language Immersion Advisory Committee – update
  - a) New group that includes representatives from various schools that have language immersion (k – 12)

- b) Focused on defining School of Choice needs for Language Immersion. Latest draft, reviewed on 10/28/15 with Board, will not include Language Immersion families. New draft due 11/6 and will review in next meeting on 11/10. This version may go to Board of Trustees for approval in January.
- 5) Future School Sites for MIP Middle & High School
  - a) CUSD indicates they should know by Spring 2016
  - b) FofMIP to survey parents and provide data to Language Advisory Representatives for 11/10 meeting.
- 6) Teacher Aides for 2015 – 2016
  - a) Currently have 3 aides and divided accordingly between all grades
  - b) Request by Mrs. Komine's FofMIP parent rep to hire an aide for their class
    - i) Greg Hauser and team unaware of this need and Charlotte has not indicated that she requires an aide or needs more time from an aide.
    - ii) Closing issue. Daniel and Ami to address with FofMIP parent rep.
- 7) Singapore Math vs Common Core Math
  - a) Need to re-evaluate this topic.
  - b) MC very concerned with Singapore Math as it is not CCSS aligned. Math Expressions has been adopted by CUSD and is similar in teaching Singapore math-like strategies. Will want Dr. Henry to assist the vetting process in this discussion/research.

New Issues:

- 8) Pinyin vs Zhuyin – Teachers would like to re-introduce Zhuyin back into the curriculum in K - 1
  - a) Key points:
    - i) Notable differences between students with Zhuyin instruction and non-Zhuyin instruction
    - ii) Continuity for PK and YMCA programs
    - iii) Helpful with pinyin
    - iv) Improved connection to characters
  - b) Motion to re-implement Zhuyin into MIP curriculum by Audrey. 2<sup>nd</sup> by Nicole. 8 Ayes, 0 Nays.
- 9) Each attendee was asked what they would like to see accomplished/addressed/resolved this year in MIPAC
  - Audrey: Consistency
  - Paula: Middle School
  - Jennifer: Middle School
  - Ami: consultant position. Need to evaluate and determine path for \$100k spend.
  - Greg M: Increase communication/partnership with CUSD and how to hire resources sooner
  - Nicole: Consistency
  - Greg H: agrees with all
  - Julie: Curriculum for Chinese and Math and determine which materials/strategies are best for program
  - Daniel: Onboarding process for new faculty
  - Annie Y: Singapore math vs Math Expressions
  - MC: Singapore math vs Math Expressions and middle school program development

Meeting adjourned at 3:30pm

Next MIPAC Meeting: Thursday, November 19<sup>th</sup>, 2pm – 3pm

# MIP Advisory Council Meeting, November 19, 2015

## Meeting Minutes

Board Attendees: Greg Hauser, MC Barrosa, Cynthia Chang, Julie Fong, Daniel Wong, Jennifer Pang, Audrey Shaw, Ami Barrett, Agustin Del Alamo. Absent: Nicole Loh

Guests: Paula Yousef, Susanne Dachgruber, Annie Young.

Meeting started at 2:04pm

Adoption of October 29<sup>th</sup> meeting minutes, Ami motion, Jennifer 2<sup>nd</sup>. 9 Ayes, 0 Nays.

Current Issues:

- 1) Curriculum Development Consultant/Resource/Tools (\$100k budgeted)
  - a) Update: Greg had an introductory call with Dr. Luyi Lien from MN. Top choice among teachers given background and exposure at conferences. Seems capable and willing to help for a fee but need to have Dr. Lien speak with the lead teachers and MC. Coordinating calls have been challenging due to time zone differences and work schedules. Feels her personality would fit well with Bergeson but is concerned with access.
  - b) Stipends: \$100k - \$20k (MC) - \$5k (lead teacher stipends) = \$75k left for consultant. Any hours billed will be vetted and approved by Greg for reimbursement.
  - c) Self assessment: MC recommended <http://www.cal.org/> as it breaks down the survey by 7 strands
    - i) MC to lead/facilitate members who are taking survey (currently MIPAC board members and all MIP staff)
    - ii) Good tool to provide direction and guidance
    - iii) Try to meet in December to explain some “jargon” and ground rules
  - d) 5<sup>th</sup> grade curriculum status update
    - i) If we continue to use Better Chinese, Chinese portion of mapping is done. Lead teachers discussing change in possible materials for all grades to Mei Zhou Hua Yu vs Better Chinese.
    - ii) Need to build relationship with Mei Zhou Hua Yu
- 2) Lead Teacher – Roles and Responsibilities
  - a) FofMIP paid for all year already (approx. \$3,000)
- 3) Language Immersion Advisory Update
  - a) Draft of School of Choice was reviewed by all members
  - b) Final draft needs to be vetted by CUSD legal and then presented to CUSD Board of Trustees
  - c) Next meeting Dec 2<sup>nd</sup>
- 4) Singapore Math vs Math Xpressions
  - a) MIP teachers and MC to further evaluate and present findings to MIPAC in February

New Issues:

- 5) New sub-committee for MIP Middle School
  - a) Need better understanding regarding curriculum and structure for middle school
  - b) Rather than sub-committee, all members wanted to have a dedicated meeting to discuss how middle school will look in next meeting

Meeting adjourned at 3:00pm

Next MIPAC Meeting: Thursday, December 17<sup>th</sup>, 2pm – 3pm

# MIP Advisory Council Meeting, December 17, 2015

## Meeting Minutes

Board Attendees: Greg Hauser, Cynthia Chang, Julie Fong, Nicole Loh, Daniel Wong, Jennifer Pang, Audrey Shaw, Agustin Del Alamo. Absent: Ami Barrett and MC Barrosa.

Guests: Paula Yousef, Karen Wu, Annie Young.

Meeting started at 2:10pm

Adoption of November 19<sup>th</sup> meeting minutes, Jennifer motion, Agustin 2<sup>nd</sup>. 8 Ayes, 0 Nays.

Current Issues:

- 1) Curriculum Development Consultant/Resource/Tools (\$100k budgeted)
  - a) Update: Lead teachers spoke with Dr. Lien from MN. Asked her how common core science was built since she was the primary author. Teachers thought it was slim and not very deep. Overall felt unsure about her.
  - b) Options: Dr. Di from Portland unresponsive but still trying to connect with her through other contacts Ms. Loh has. Also reaching out to Principal at Broadway, Diana Kong from Yu Ming Charter in Berkeley (Director of Mandarin Curriculum and Instruction), and Grace Kong from Cupertino CUSD (TOSA).
  - c) Self assessment: Tabled due to MC's absence.
- 2) Language Immersion Advisory Update
  - a) Working on LI draft for review by CUSD Board of Trustees
  - b) Discussed next big topics for all LI – curriculum consistency in middle school, feeder pattern challenges, goals of CUSD.
  - c) CUSD Board Meeting Dec 2<sup>nd</sup> where Trustee Alpay and President Hanacek voiced preference for MIP to go to Carl Hanke Middle School and Capistrano Valley High School. Final decision TBD.
  - d) Next LI advisory meeting scheduled for Jan 26<sup>th</sup>.
- 3) Singapore Math vs Math Xpressions
  - a) MIP teachers and MC to further evaluate and present findings to MIPAC in February

New Issues:

- 4) MIP Middle School topics / operational considerations – Greg to present back on findings for each of the below.
  - a) Recommend planning starting from 12<sup>th</sup> down to Elementary. But would like to understand who will do this? How and when will it be done?
  - b) Need understanding of how scheduling works in Middle School and High School? Which courses will be taught in Mandarin? How does IB factor in?
  - c) Mei Zhou Hua Yu has books through 9<sup>th</sup> grade then AP in 10<sup>th</sup> +. Tabled discussion on possibly switching Mandarin curriculum from Better Chinese to Mei Zhou Hua Yu.
  - d) Mandarin Language in Middle/High School doesn't look to be 50/50. Need to understand what subjects can be taught in Mandarin to maintain the 50/50 level parents desire. If we needed to increase the Mandarin Language % with a Period 0, what are the costs for that? At LI Advisory meeting, Spanish Immersion attendees indicated \$20,000 for period 0 for one class.



- e) Program Support for Middle School – Who, how when? Need to ensure support for program at all school locations. Also need better transition for introduction of our first MIP class to the school to help foster goodwill between parents, staff, and incoming families.
- f) FofMIP Support – recommend FofMIP at Bergeson to facilitate fundraising for all levels (k-12) to maintain uniformity. Greg to find out what we would need to fundraise for in upper grades.
- g) Potentially move a current Bergeson MIP instructor to MIP Middle school? Per Greg, this is possible.
- h) Chinese as an elective for non MIP students? How would this work?

Meeting adjourned at 3:15pm

Next MIPAC Meeting: Thursday, January 28<sup>th</sup>, 2pm – 3pm