

MIP Advisory Council Meeting, January 9, 2014

Meeting Minutes

Attendees: Barbara Scholl, MC Barrosa, Charlotte Komine, Nikolena Loh, Daniel Wong, Paula Yousef, Laura Bratt, and Audrey Shaw

Meeting started at 1:00pm at Bergeson Library

- 1) Approval of November 21, 2013 Meeting Minutes
 - a) Laura motion to approve, Paula 2nd
 - b) Ayes: 8, Nays: 0

Current Issues:

- 2) Communication Plan for Simplified/Traditional & for 50/50 start
 - a) Coffee talk in March to discuss this change
 - i) Need presentation linked from BARK and Friends of MIP website
 - ii) Ask room mom's to distribute
 - iii) Baozhi
 - b) 50/50 @ 3rd grade for current 1st grade class and below
 - c) Simplified introduction in 5th for transition into middle school
- 3) Instructional Aides
 - a) Parents feel aides are needed, less for older grades but still needed
 - b) Need evidence to show how useful aides are to the instructors
 - c) Are they meeting/doing what they are supposed to do
 - d) Any performance issues from aides are to be handled by principal
 - e) Mrs. Komine => shared aide in 1st grade is enough
 - f) Each class could have their own in Kinder but it depends on class/teacher
 - i) Option 1: Overstaff with English teacher
 - (1) Use budget from Friends of MIP to fund for one English teacher vs 7 aides
 - (2) MC comments
 - (a) Best type of aides are ones in the ed program but likelihood of finding these are minimal.
 - (b) Could use Program Subs, who are credential teachers and these would pull small groups for reading math, or whatever but per CUSD, this is not the job of an aide.
 - (c) Bi-lingual aides work other areas within ELD arena
 - ii) Option 2: One aide/grade + technology
 - iii) Option 3: No aides

*Need proposal for District and Parents for 1 English teacher hire
Laura to lead effort with goal to be done by 1 month*

- 4) Continue working
 - a) Benchmark assessments
 - i) Superintendent Farley to decide before he leaves
 - b) Increased & Better Communication

- c) Need for an English Teacher
 - d) Program Retention (Teacher & student)
 - e) Common Core in English & Mandarin
 - f) Technology
- 5) Final items
- a) MIP coffee talk Feb 6th – could include council?
 - b) March 20, 8am coffee talk scheduled for Advisory Council updates and incoming info

Meeting adjourned: 2:15pm

MIP Advisory Council Meeting, June 12, 2014

Meeting Minutes

Attendees: Julie Hatchel, Debbie Carillo, Barbara Scholl, MC Barrosa, Charlotte Komine, Nikolena Loh, Daniel Wong, Paula Yousef, Laura Bratt, Audrey Shaw, Julie Fong, Cynthia Chang, and Uma Mainprize.

Meeting started at 1:08pm at Bergeson Library

- 1) Approval of May 1, 2014 Meeting Minutes
 - a) Audrey motion to approve, Paula 2nd
 - b) Ayes: 8, Nays: 0

Current Issues:

- 2) New Instructor Hire Status (Barbara Scholl)
 - a) Interviews happening. Found 2 and would like to make offers. Working on approval process.
- 3) Curriculum Development Plan
 - a) 2014-2015 plans (Nikolena Loh and MC Barrosa)
 - i) 3rd grade map done
 - ii) Revised everything to be common core aligned
 - iii) Have been revising K, 1, and 2 all year
 - b) Better Chinese books and software licenses (Barbara Scholl)
 - i) Representative coming to Bergeson to show new product line
 - ii) Concerns expressed with cost and what final product would actually look like but hopeful answers will be provided in the meeting, scheduled for June 19th
 - iii) Extended invitation to all MIPAC members and all teachers to this meeting
 - c) Parent Contract
 - i) Need to communicate to parents and reiterate MIP model and English skills will lag behind traditional English classes. This is normal!
 - ii) MC to share contract used within Spanish Immersion so that it can be tailored to MIP needs
 - iii) Need to stress with parents for their involvement and supplementation needed at home
 - iv) Contract to be presented at coffee talk on Sept 16th and signed by all parents.
- 4) Year in Review
 - a) Board feels all items noted at the beginning have been addressed this past year (Benchmark assessments, Increased communication, Need for English Teacher, Program Retention, Common Core)
 - b) Coffee talks are helping boost communications with parents
 - c) Overall Attrition
 - i) Program looks and feels different from last year
 - (1) Maps
 - (2) Trust between parents, teachers, and staff have improved
 - (3) Hiring good teachers is key
 - d) Data accessibility for benchmarks/reporting are needed
 - i) Ms. Loh working on assessment as project for her Admin Credentials
 - e) Will continue these topics into next year and make sure momentum is not lost
- 5) Other
 - a) Chrome Books (Barbara Scholl)

- i) On order. Will need 2 sub release days for training for 3rd grade teacher. Should have these ready by beginning of school.
- b) MIP Middle/High School sites (Julie Hatchel)
 - i) CUSD Board meeting directed staff to look at schools that were easily accessible
 - ii) Considered turning Bergeson into a K – 8 school but the idea is not feasible given surrounding demographics and facilities
 - iii) Considering Capistrano Valley HS as an option as it is an IB school and freeway accessible
 - iv) Should have a decision made by beginning of 5th grade (2017-18 school year)
- c) MIPAC bylaw change
 - i) Article III, Section 1, Current bylaws state: The council shall be composed of the principal and representative of: Teachers elected by teachers at the school; Appointed volunteer teacher; Two (2) appointed parent volunteer representatives; and Two (2) Friends of MIP representatives.
 - ii) Need to amend membership to the following: The council shall be composed of the principal and representative of: Teachers elected by teachers at the school; Appointed volunteer teacher; Two (2) appointed parent volunteer representatives serving 2 terms/school years; and Two (2) Friends of MIP representatives serving 2 terms/school years.
 - iii) Current team to remain thru 2014/15.
Motion to amend bylaw: Audrey Shaw
Second: Paula Yousef
Ayes: 8, Nays: 0

Meeting adjourned at 2:13pm

Next MIPAC Meeting: TBD in September

MIP Advisory Council Meeting, September 25, 2014

Meeting Minutes

Attendees: Barbara Scholl, MC Barrosa, Charlotte Komine, Nikolena Loh, Daniel Wong, Paula Yousef, Laura Bratt, Audrey Shaw, Julie Fong, Cynthia Chang, Annie Young-Chi, Uma Mainprize and New-New Lee.

Meeting started at 1:19pm at Principal Scholl's office

- 1) Approval of June 12, 2014 Meeting Minutes
 - a) Laura motion to approve, Paula 2nd
 - b) Ayes: 8, Nays: 0
- 2) MIP Advisory Council 2014-2015 Focal Points
 - a) Curriculum: Common Core aligned, Language comprehension w/academics
 - b) MIP Plans to Middle/High School
 - c) Benchmarks/Assessments
 - d) Technology in 3rd grade and beyond
 - e) English development for K - 3 developed. 4th and 5th in development.
 - f) Comprehensive curriculum: What is being taught in MLA vs English

Current Issues:

- 3) Back to School Night
 - a) Childcare plans for MIP meeting (5pm – 6pm) TBD
 - b) First 15 minutes should cover the following:
 - i) Map of K – 3 on Bergeson website
 - ii) Parent-School Agreement: MC/Barbara to edit for MIPAC review and present at BTS, teachers to remind @ class BTS, and all signatures are required
 - c) 45 minutes to be devoted to Dr. Henry's workshop to explain Singapore Math
- 4) MIP Curriculum Development Plan & Better Chinese Pilot – Daniel Wong
 - a) Immersion marketplace has shifted from a 30% simplified and 70% traditional in 2006 to 90% simplified and 10% traditional in 2014
 - b) Company is in development phase in 2 parts for new common core aligned materials
 - i) First is Content and second is Ipad/PC/Mac/Chromebook interface
 - ii) Goal is K – 5 but currently have only K – 2 developed with a “just in time” delivery for the 3 pilot schools who are adopting simplified materials/teachings (Bernard, AZ, Palo Alto)
 - iii) Need 3 months to translate content to traditional
 - c) Willing to allow test drive of K-2 of what they currently have if we commit to a 2 week review
 - d) In order to move forward to having Better Chinese proceed with developing products in Traditional, they would need a PO and \$120k - \$150k upfront to help fund this build.
 - e) Better Chinese won't be able to give anything until Sept 2015 and with the lead time necessary to have materials in hand in time for 2015-2016 school year, MIPAC and FofMIP would need to commit by December 2014.
 - f) Daniel's approach will be to approach other CA schools who are interested in product to share costs with us and obtain preferred pricing. Will be contacting customer list provided by Better Chinese and schedule meetings in November. Meeting time TBD.
 - g) Nikolena expressed concern of how to support program and bridge the gap given limited release days and time with MC regardless if pilot is adopted or not.

- 5) Steering Committee – Future school sites for Middle/High School
 - i) Barbara to confirm with Julie Hatchel to set this up
 - ii) Paula to chair committee

- 6) Other
 - a) Tech for 3rd Grade
 - i) Ms. Fong needs an upgraded document scanner over CUSD standard issue since SmartBoard is not offered for Grades 3 – 5.
 - ii) Explained FofMIP is over budget on technology line item and given budgetary rankings, cannot currently commit, however, will visit Ms. Fong’s class to better understand the challenges with current equipment
 - iii) Chromebook training for Ms. Fong has been completed with Ms. Fong being in the first wave of teacher training at CUSD (even before the 5th grade Bergeson teachers)
 - iv) Chromebook order mix-up but now on order and waiting for delivery

Meeting adjourned at 2:35pm

Next MIPAC Meeting: November 13, 2014

MIP Advisory Council Meeting, November 13, 2014

Meeting Minutes

Attendees: Barbara Scholl, MC Barrosa, Charlotte Komine, Nikolena Loh, Daniel Wong, Paula Yousef, Laura Bratt, Audrey Shaw, Julie Fong, Annie Young-Chi, Uma Mainprize and New-New Lee.

Meeting started at 1:20pm at Teacher's Lounge

- 1) Approval of September 25, 2014 Meeting Minutes
 - a) Laura motion to approve, Paula 2nd
 - b) Ayes: 8, Nays: 0

Current Issues:

- 2) MIP Curriculum Development Plan
 - a) Better Chinese Product Training Recap & Discussions
 - i) Northern California training session scheduled for Saturday, Nov 11th
 - ii) User id to be sent this afternoon to all Socal attendees
 - iii) After 2 week period, teachers to fill out eval form and will ask for extension to Dec 5 due to Thanksgiving holiday
 - iv) Teacher remarks based on Socal training
 - (1) Mrs. Komine presented cons for program and felt Mei Zhou Hua Yu would be a better product to Better Chinese. Feels that what she and Mrs. Chang have built so far is working for 1st grade.
 - (2) Mrs. Fong presented both pros and cons but also felt Mei Zhou Hua Yu would be a better fit and uses it in her class currently.
 - (3) Mrs. Loh felt Better Chinese could work for MIP but it wasn't perfect. Current curriculum needs more work and Better Chinese may help with materials and having a more cohesive curriculum. But noted that 50/50 model would be best in order to make sure kids are up to speed with peers as they mature. Science is still missing and wants to do what is best for kids.
 - (4) Mrs. Mainprize and Ms. Lee also noted similar concerns with Better Chinese as stated by Ms. Fong but also noted some positives.
 - v) Mrs. Hatchel and Ms. Barrosa gave options with curriculum development
 - (1) Approx \$100,000 salary for curriculum development resource
 - (2) In Spanish Immersion, they started development one year prior and it was in hands of kids 1 year later. Spanish Immersion also used Grants to fund for this resource.
 - (3) Mrs. Hatchel also presented options to better the Program Support model
 - (a) Current model is not sustainable as it heavily relies on one person vs team
 - (b) Looking at changing model and have 2 or 3 lead teachers (one per grade) as a possibility
 - (c) Also looking at possibility of having a dedicated Asst Principal role for MIP only
 - b) Future school sites for MIP Middle & High School update
 - i) On Hold. Mrs. Hatchel stated that her team was still looking at options based on stats for:
 - (1) K – 8
 - (2) K – 5, 6 – 8, 9 – 12
 - (3) IB
 - ii) Will come poll current MIP families once they have firm up the options – estimate Spring 2015
 - iii) Final decision to be voted by CUSD Board of Trustees
 - c) Chromebooks

- i) 3rd grade Chromebooks finally arrived and kids/Mrs. Fong love this new technology
- ii) Kids type in pinyin
- iii) 50% chance for 4th grade Chromebooks to be funded by CUSD
- iv) Orders for MIP to be placed in April

3) New Issues

- a) Lunch bags & Hot Weather – status update
 - i) Recommendation from District Nurse
 - (1) Leave K as is
 - (2) Mrs. Lee's class – move hooks into shade across from Mrs Boys' room
- b) Coffee Talk Presentations
 - i) Suggest future specific presentations around:
 - (1) Singapore Math
 - (2) Why Traditional vs Simplified
 - (3) Dr. Eric Shepherd

Meeting adjourned at 2:21pm

Next MIPAC Meeting: January 8, 2015. *Rescheduled to Jan 15th due to scheduling conflicts.*