



## FRIENDS of MIP BOARD MEETING MINUTES: 11/05/20

Virtual Meeting called to order: 6:11 pm

### Virtual Roll Call – Board 2020 – 2021

Title	Name	Present	Title	Name	Present
President	Eric Chamberlain	P	Communications Director	Alexandra Welker	P
VP	Melody Brown	P	Community Liaison	Amanda Yeung	P
Treasurer	Ingrid Feeny	P	Secretary	Megan Holland	P
Financial Controller	Mary Jia	NP	Outreach Director	VACANT	
Middle School Liason	Ursula Rubina	P	Principal- Bergeson	Greg Hauser	P
High School Liason	Jen Pang	P	Principal- Newhart	Judith Murphine	NP
			Principal - Capo	John Misustin	NP

\*Not a board member, attendance does not qualify quorum

#### Other Attendees:

- Edward Watson
- Candice Norwood
- Jennifer Hewitt
- Austin Lee

### MINUTES

Approve Meeting Minutes dated October 1, 2020. Eric motions to adopt the October minutes. Melody seconded. Motion passes.

#### **PRINCIPAL and/or TEACHER REQUESTS/NEWS**

- Capo Valley High School
  - N/A
- Newhart Middle School
  - N/A
- Bergeson Elementary



- Things seem to be settling in. Able to make accommodations for the option they wanted for option A, B, and C. Extended Learning staff is currently maxed out. Kids are following the rules and adjusting to the technology.
- Have been working to support the teaching aides to increase morale. Started doing PE once a week.
- Expect that teachers will be able to find more balance now that report cards are done. Encouraging teachers to limit their after hours and weekend email responses.

## **DONATIONS, BUDGET AND FINANCIALS (TREASURER & FINANCIAL CONTROLLER)**

- Financial Statements
  - Donations and matching inflows of about \$4200 and operation expenses of \$430.
  - Fiscal year ended 10/31/20. Will get documents to tax preparer by the end of November.
- Invoice approval and expense reimbursements
  - No expense reimbursements

## **OTHER BUSINESS**

### **President**

- MIP Board Vacancies & 2021-22 Planning
  - Outreach Director position still vacant
  - Most positions on the board will be open for next year as current members have hit their 2-term limit
    - Suggested to feature open positions with pictures of current board member, positive quote, and brief description of the role
    - Hauser said he could also do a standalone email to parents as we get closer

### **Vice President**

- Tutoring / Panda Tree & Survey Results



- More than 200 people were interested in tutoring
- Panda Tree
  - \$7 per student per 25 minute lessons for groups of 4-6 students
  - \$6 per student per 25 minutes lessons for groups of 7 or more students
  - Consider starting in January and doing a trial for a few months, and getting parent feedback to gauge how its going and interest to continue
  - Get details on if we could get reporting by session to ensure attendance
  - Send out survey first week of Feb
- Jennifer Hewitt
  - Offers small group as well as 1:1 tutoring
  - Help prepare for Seal of Biliteracy
  - Request pricing information
- Melody motions to approve the cost of tutoring not to exceed \$25,000. Eric seconded the motion. Motion passes.
- Spirit Wear discussion
  - Table sales permit and any additional sales for this year
  - Melody will remove spirit wear from the website
- Calendar
- Fundraising
  - Giving Tuesday post on social media
- Ambassador Program
- Gala Planning
- Other

### **Outreach Director (VACANT)**

- N/A

### **Community Liaison**

- PTA
  - Read-a-thon: Read-a-thon has begun (goes through November 30); can still participate/sign-up; currently at 19% participation with goal of 100,000



reading minutes; PTA will be announcing class and grade level prizes soon

- PTA Membership: Memberships are only \$12 and a portion of it goes towards our PTA to help fund our programs. Class contest to be the first class to get 100% participation has begun; prizes for First, Second and Third. Contest ends 11/15.
- Veteran's Day Virtual Assembly: Submit a photo of a veteran that you would like to honor (by emailing to [bergesonbulldogspta@gmail.com](mailto:bergesonbulldogspta@gmail.com)); pictures to be submitted no later than Friday, November 6th
- PTA will not be participating in Adopt a Family or Bring a Pair, Wear a Pair pajama drive. In addition, we will be unable to host the Holiday Boutique.
- BESF
  - Footprint Friday (aka recycling): First drop off date is this Friday, 11/6/2020; asking parents have their items (plastic and cans only) bagged and to drop them off in the bin from 7:15AM-8:00AM; drop off dates will be every 2 weeks beginning 11/6/2020, so the next date is 11/20/2020.
  - Next BESF meeting next Friday morning (11/13).
- CUSD
  - 10/21/2020 Regular Board Meeting: Nothing specific to the MIP at Bergeson
  - Next meeting scheduled for 11/18/2020
- LIPAC
  - Peggy Baerst has not responded

#### **Secretary (2 minutes)**

- Gimkit
  - Mr. Hauser to follow up with Ms. Chi to discuss interest in Gimkit

#### **Communications Director (2 minutes)**

- N/A

#### **Middle School Liaison (5 minutes)**



- Received individual STAMPS results, Ms. Murphine is going to provide the overall results next week and then there should be a meeting to review and discuss the results.
- Ursula to share link to STAMPS results meeting with the Board.

### **High School Liason (5 minutes)**

- N/A

### **Open Discussion**

- N/A

### **Motions**

- Approve meeting minutes dated October 1, 2020. Eric motions to adopt the October minutes. Melody seconded. Motion passes.
- Melody motions to approve the cost of tutoring not to exceed \$25,000. Eric seconded the motion. Motion passes.

### **Electronic Motions**

- Melody motions to approve the cost of \$3,000 to cover the cost of substitutes for teach release days. Ingrid seconded. Motion passes.
  - $\$150 \times 5 \text{ days} \times 4 \text{ teachers} = \$3000$
- Melody motions to approve a payment of \$352 to Marian Bergeson to cover the cost of paper. Eric seconded. Motion passes.

### **Check Request:**

- #1746 Bergeson Elementary School for 50/50 report card release \$3000 (approved via email vote)
- #1747 Bergeson Elementary School for paper drive \$352 (approved via email vote)

Meeting adjourned 8:00 pm

Next board meeting: Thursday December 3, 2020 at 6PM