



FRIENDS of MIP BOARD MEETING MINUTES: March 7, 2019

Meeting called to order: 6:13 pm

Roll Call – Board 2018 – 2019

Title	Name	Present	Title	Name	Present
President	Thanh Nguyen	P	Community Liaison	Juintow Lin	P
VP	Nancy Lu Hu	P	Secretary	Megan Holland	P
Treasurer	Jake Narey	NP	Parliamentarian	Wade Sheperd	P
Financial Controller	Linh Huynh	P	Principal	Greg Hauser	P
Outreach Director	Czarín Chan Lin	NP	Curriculum Specialist	Jie Gao	NP
Communications Director	Monika Pinto Connolly	P			

*Not a board member, attendance does not qualify quorum

Other Attendee's

Amanda Yeung – Parent

Melody Brown - Parent

Jen Pang - Parent

Juan Araiza IV - Parent/PTA President

MINUTES

Approve Meeting Minutes Dated February 6, 2019. Wade motioned to adopt the February meeting minutes, Nancy seconded. Motion passes unanimously.

January minutes still need to be reviewed and updated.

NEW BUSINESS

PRINCIPAL/VICE PRINCIPAL/TEACHER/PARENT NEWS

- Curriculum Update



- Middle school teaches Social Sciences in Mandarin
- Going to do a release day to discuss curriculum for special units to help the transition to middle school easier when it comes to Social Science
- Provide supplemental information for the summer

CURRICULUM SPECIALIST – Jie Gao

- No updates

PRESIDENT – Thanh Nguyen

- 2019-2020 MIP Board Elections
 - Last year it was done the last week in April, would like to do it toward the end of March.
 - Proposal to open a position for a Newhart Liaison
 - For next month, add agenda item to review the bylaws
 - Treasurer and President are mandatory positions
- Coffee Talk Thurs 3/14
 - Nancy to present
 - gala results
 - budget updates
 - new suggested donation
 - Upcoming elections

VICE PRESIDENT – Nancy Hu

- 2019 Gala Results
 - 130 guests attended
 - 3 principals and teachers representing K-7 grade attended, except 2nd grade
- Financial Results

Total Expenses	\$22,821.73
Ticket Sales	\$9,632.00
Total Expenses - Ticket Sales = Net Cost	\$13,189.73
Fundraised Amount	\$46,682.00
Fundraised Amount - Net Cost = Net Profit	\$33,492.27



- Received photos from photographer today
- Post Gala Survey
 - Survey to be sent to gala attendees regarding feedback and what they want for formal next year
 - Also create survey for those who didn't attend
- Seeking 2020 Gala Site
 - Zack Krone gave us the following dates:
 - 2/1/20
 - 2/22/20
 - 2/29/20 (Zack prefers this date)
 - Board likes 2/29 date
 - 2020 gala theme - Hawaiian Luau?
 - Locations
 - Aliso Viejo Center
 - For 2/1/20 - \$10k min
 - For 2/22/20 and 2/29/20 - \$20k min
 - Courtyard Marriott Irvine Spectrum
 - 2/29/20 - Czarina was able to get them to do \$9k minimum, nice ballroom, hotel setting
 - Ole Hanson Beach Club in San Clemente - visited the venue but the site was 70% outdoors, would not work for our Feb event. They have a sister venue site Huntington Beach Bay Club with 90% indoors seating. Getting proposal from them.
 - Mission Viejo Beach Club
 - \$1500 for site rental, includes chairs and tables
 - Would have to bring in catering, utensils, linens
 - Dana Point Yacht Club
 - Everything included to be \$11,500 for 150 people
 - Dana Point Sail Club - 150 max, on the harbor, very affordable
 - \$68/hour
 - Bring in everything
 - Marconi Auto Museum - \$7k before food
 - The Hills Hotel



- \$10,000 minimum
- Nancy is touring on Saturday
- Other suggestions: Norman P. Murray Center, Seaview Community Center and Laguna Hills Community Center
- Vendor Feedback
 - Zack Krone - Auctioneer
 - Auction ABC - Bidding Company
 - Consider going a different route next year. In the past the board has tried to do it themselves, but that has been challenging.
 - OC Groove DJ - DJ
 - Kyle Ng Photography
 - Aliso Viejo Center
- Check Request
 - \$850 check to DJ to be made out to Octaviano Romero (the previous check was wrongly titled, will void it)
 - \$250 refund to new sponsor John Fong for double payment on \$250 sponsorship
- Gifts - To be discussed over email
 - \$300 Amazon gift card to Jack Ratana for filming Story of MIP video
 - Approved at last month's meeting
 - \$100 Amazon gift card to Ivy Areson for creating gala program
 - \$250 sponsorship package to Kevin Hyunh for bringing NY Life Team
 - \$100 Zack Krone baby registry
 - Consider having board members chip in rather than coming from MIP
- New Sponsors - 3 month sponsorship @ \$250
 - John Fong Homes
 - Huntington Learning Center
 - Karis Academy - MIP affiliate

FINANCIAL (TREASURER) – Jake Narey

- No updates

FINANCIAL CONTROLLER – Linh Huynh

- No updates

OUTREACH DIRECTOR – Czarín Chan Lin

- March 27th at Newhart 3 calligraphy presentations by south coast Chinese cultural association
 - Czarín will be there for first presentation to greet them and help set up



- April 22nd spring carnival collaboration
 - Czarín will be meeting with PTA soon to discuss this further
 - Rescheduled bake sale and spirit wear sales
- LA poem competitions
 - Around 6-8 individual students signed up for competing and no team this year. Vicky Ong overseeing rehearsals and students at Newhart Chinese club. Event competition is on 5/19 in El Monte.
- Confirmed End of year social party so mark your calendars for Thursday 5/23 from 4-7 pm at CircusTrix.
 - 20% of sales goes back to MIP
 - Will charge for pizza slice and drink. How about \$5??
 - Will order from fresh brothers pizza with non profit discount.
 - Snacks will be provided

COMMUNICATIONS DIRECTOR – Monika Pinto Connolly

- Please send me updates for BARK by Thursday evening
- Spirit wear - Shirts, setting up Square shop, selling in person
- MIP high school Meeting on March 26th, 5pm, CVHS
- Recap of CUSD Meetings at Bergeson and Newhart by Debbie Carillo
 - Monika will share information once received from Debbie Carillo
- Advertising new suggested donation amounts
 - Was included in newsletter and mentioned at the gala
 - Put flyers in folders
- Class competition for suggested donation amount? Perhaps the class with the most families donating win free tickets to CircusTrix end of year event or similar?

COMMUNITY LIAISON – Juintow Lin

- BESF
 - Silent auction coming up in April. If anyone has sponsors or businesses want to donate to our auction, then email Teri Lin.
- PTA - Juan
 - Variety show Friday 2/15 @ 6PM
 - Scholastic book fair 2/18-2/22 and will be open during Open House
 - Dads and Donuts - 3/28
 - Begins at 7AM
 - Yearbook deadline 3/29
 - Kindness week has been going on
 - Carnival 4/26 5-8
 - MIP bake sale
 - Potentially have middle school students come volunteer



- CUSD
 - CUSD Meeting on 3/13/19
 - The District plans to construct a science, technology, engineering, and mathematics (STEM) building
 - 2/27/19
 - Middle School Sexual Health - grades 7-8: proposed middle school sexual curriculum was adopted
 - [CUSD Comprehensive Sexual Health Education](#)

PARLIAMENTARIAN – Wade Sheppard

- No updates

NEWHART LIAISON – Jen Pang

- Ordered Chromebooks this week
- Also needed headphones, parents may also prefer to send in their own headphones, but will review budgeted cost for Chromebooks and see if there is budget remaining

CHECK REQUESTS

- \$850 check made out to OC Groove DJ

VOTES

- Wade motioned to adopt the February meeting minutes, Nancy seconded. Motion passes unanimously.

EMAIL VOTES SINCE LAST BOARD MEETING

- N/A

Meeting adjourned 8:08 pm

Next board meeting: Thursday April 11, 2019

Respectfully Submitted,
Megan Holland, Secretary