



## FRIENDS of MIP BOARD MEETING MINUTES: February 7, 2018

Meeting called to order: 6:10 pm

### Roll Call – Board 2018 – 2019

Title	Name	Present	Title	Name	Present
President	Thanh Nguyen	P	Community Liaison	Juintow Lin	P
VP	Nancy Lu Hu	P	Secretary	Megan Holland	P
Treasurer	Jake Narey	P	Parliamentarian	Wade Shepard	NP
Financial Controller	Linh Huynh	NP	Principal	Greg Hauser	P
Outreach Director	Czarín Chan Lin	P	Curriculum Specialist	Jie Gao	NP
Communications Director	Monika Pinto Connolly	P			

\*Not a board member, attendance does not qualify quorum

### Other Attendee's

Amanda Yeung – Parent

Jen Pang - Parent

Paula Yousef - Parent

## MINUTES

**Approve Meeting Minutes** Dated January 7, 2019. No motion made to accept minutes. Minutes need to be updated prior to being approved and posted to the website. Revisit at next board meeting. Will edit via google docs and e-vote.

## NEW BUSINESS

### PRINCIPAL/VICE PRINCIPAL/TEACHER/PARENT NEWS



- Teachers recently completed 2 hours of staff development
- Learning walks are starting at the end of February/beginning of March
- An educational panel will be installed in place of the tree that fell down earlier this year
- Chinese New Year was a success, despite parking issues. Look to communicate more next year.
- Parent & Me dance is Friday 2/8
- Immersion teachers had an all day development training
- Currently have more applications than spots for the MIP Kindergarten enrollment for the 2019-2

### **CURRICULUM SPECIALIST – Jie Gao**

- No updates

### **PRESIDENT – Thanh Nguyen**

- No updates

### **VICE PRESIDENT – Nancy Hu**

- Gala Ticketing
  - Jim Reardon - CUSD Board of Trustee will be attending
  - Principal Hauser & Principal Jones attending
  - All grades represented by teachers except for 2nd grade
  - As of 2/7 - 104 attendees and 25 teacher/staff
    - Capacity is 300, last year was around 140 attendees
  - Ticket Sale ends Sun 2/10. Final Meeting with venue on 2/14.
    - Send email blast as a last chance
      - Consider announcing new budget and suggested donation rates
- Gala Program Timeline
  - 5:00PM
    - Red Carpet Arrivals & Registration
    - Silent Auction
    - Appetizers
    - 1 Hour Hosted Bar Sponsored by John Fong Homes
  - 6:30PM



- Dining Room Opens
- Silent Auction Ends
  
- 6:45PM
  - Welcome Speech - Thanh
  - Introductions
  - *Salads Served*
  
- 7:00PM
  - Special Performance by Lori Devey (MIP Parent) & Charlotte Komine (5th Grade MIP Teacher)
  
- 7:15PM
  - Recognitions
    - Teacher/Staff Appreciation
    - Newhart Volunteer Appreciation
    - Bergeson Volunteer Appreciation
    - Lifetime Achievement Appreciation
  
- 7:30PM - *Entrees Served*
  
- 8:00PM
  - Games
  - Live Auction
  - Video Presentation
  - Speech - MIP Parent Agustin Del Alamo
  - Fund A Need
  
- 9:00PM
  - Dancing Begins
  - Bar Reopens
  
- 9:30PM - Auction Item Pick Up Begins
  
- 10:00PM - Gala Ends - Until Next Year!
- Live Auction Items



- Item #1 - 2 Nights Stay at Universal Sheraton + 2 donated Universal Tickets
  - Zack suggests getting 2 more tickets (about \$300)
- Item #2 - 1 Night at Great Wolf Lodge for Family of 4
- Item #3 - Four One Way Southwest Airlines Tickets
- Item #4 - 3 nights stay at Waikoloa Beach Marriott Resort in Big Island
- Item #5 - 10 Course Chinese Banquet at Capital Seafood Irvine Spectrum (up to 10 people) \$368
  - Zack had suggested Russell Peters Irvine Improv Tickets Fri 5/3 9:45pm (\$45 x 2) to go with the dinner, however it was determined this was unnecessary
- Item #6 - VIP Broadway Show Experience
  - 4 Orchestra level Premier Seats to Disney Aladdin Musical on 3/17 1pm at Segerstrom Center
  - Access for 4 people to the Center Room (exclusive Donor Lounge) before performance and during intermission
  - Valet Parking Ticket
  - 24 hour possession of Tesla Model X
- Item #7 - 2 Nights Stay at US Grant Luxury Hotel San Diego
  - Zack suggests purchasing 4 US Midway tickets (2 adult 2 kids ticket approximately \$58)
  - Nancy to buy tickets, no motion necessary
- Item #8 - Possible Golf Lovers Package - Golfing at Pelican Hills Resort, Oak Ridge Golf Club and Monarch Beach Resort
- Item #9 - 4 Disneyland Tickets ( about \$416 for value days or maybe \$500 Disneyland gift card?)
- Item #10 - Bergeson Auction 2 parking spaces
- Item # 11 - 4 front row seats for the Chinese performance
- Item #12 - Possibly Newhart Principal for the day
- Item #13 - Possibly offsite lunch with Principal Jeff Jones
- Gala Volunteers
  - Setup
    - NY Life Volunteers - 7 volunteers for 5 hours would give FoMIP ~ \$700
  - Check-In
    - Juan and Thanh
  - Silent Auction
    - Jen got 4 \$50 gift cards to a Chinese restaurant



- Czarín will review bid sheet
- Checkout
  - Monika volunteers
- Tear Down
  - Czarín volunteered
- After Gala Survey
  - Send to attendees and non-attendees to get opinion on gala forma, price point, suggestions

#### FINANCIAL (TREASURER) – Jake Narey

- Jake will publish updated financials this week
- To meet next year's proposed budget incorporating new Middle School proposed items, below are the recommended donation amounts:
  - \$400/student for K-5
  - \$150/student for Middle School
- Jintow recommended increasing the serve fund from \$10,000 utilizing this year's surplus. The board to discuss what the increase should be.
- Jintow reminded the board that the President or Parliamentarian needs to be signing the bank statement each month.
- There was discussion around the current plan for the mailbox during the summer as this has been an issue in the past.

#### FINANCIAL CONTROLLER – Linh Huynh

- No updates

#### OUTREACH DIRECTOR – Czarín Chan Lin

- Write check to SCCCA for \$300
  - March 27th - 3 sessions at Newhart Middle School
- Great showcase at San Clemente Outlets for Lunar New Year. Have been invited back next year. Czarín would recommend creating a committee for these kinds of events next year.
- Moving up End of Year Social Party to Thursday 5/23 4-7 PM at CircusTriX

#### COMMUNICATIONS DIRECTOR – Monika Pinto Connolly

- Request for newsletter or BARK updates
- Spirit Wear
  - Sam is Spirit Wear coordinator



## COMMUNITY LIAISON – Juintow Lin

- CUSD
  - Attended LIPAC meeting 2/7/19 - Jie Gao gave a presentation of HS and MS curriculum overview
    - Zero Period issue to be discussed at future meeting - April 30th
      - Mandarin students are unable to take electives unless they are in band.
      - Zero period is a lottery system
  - Meetings to be at Bergeson and Newhart - these are identical meetings - parents only need to attend one.
    - Tuesday, February 19, 2019 from 4 to 5:30 p.m. – Bergeson ES - MPR
    - Thursday, February 21, 2019 from 4 to 5:30 p.m. – Newhart MS – MPR
    - Future meeting to discuss HS curriculum at CVHS
      - This content will be different than the two already scheduled meeting
    - Consider FoMIP sending meeting invites out to
  - Nothing on upcoming CUSD Board meeting relevant to our program
- BESF updates
  - Dance this Friday 2/8/19 6 - 8pm
- PTA updates
  - Next week is Blue Ribbon week
  - Variety show is 3/15, 30+ acts, 50+ participants
  - Board elections in March, possibly April, have a few opening positions (financial secretary is a big one), once board is elected, we will work on budgets, so we're generating ideas for program changes and new additions
  - starting to organize the yearbook
  - Book Fair 3/18
  - Grandparents day still needs organizer, 3/22
  - Spring Carnival in April

## PARLIAMENTARIAN – Wade Sheppard

- No updates

## NEWHART LIAISON – Jen Pang

- Wishlist put together by two middle school teachers, Jie Gao, and principal Jeff Jones (Include copy)



- Six middle school parents met and determined priorities and approximate costs
  - Priority 1: Testing - STAMP4S - every year 6th, 7th, 8th graders
    - Not the same as AAPPL test
    - Teachers recommended just doing it at 6th and 8th grade, but parents would like it done every year
      - Is the STAMP4S intended to be done every year?
        - Principal Houser suggests testing doing STAMP4s in 6th and 7th this year, but in the future doing it 6th and 8th. Should discuss with Jie Gao.
      - In Minnesota they do AAPPL testing in elementary and STAMP4S in middle school
  - Priority 2: Chromebooks
    - District orders them
- Middle school parents would like to remain involved in FoMIP
- Confirmed there is a need for Chromebooks
- Thank to email principal Jeff Jones about approved budget updates
- Jake to update proposed budget

## **PENDING/OLD BUSINESS**

### **VICE PRESIDENT - Nancy Hu**

- Story of MIP video was done by Jack Ritanna. Would like to buy a gift card for Jack as appreciation of hard work and dedication.
- Check should be issued for South Coast Chinese Cultural Association for \$200 for Bergeson calligraphy event, based on motion passed via email
- Check should be issued not to exceed \$50 reimbursement for shipping and materials of scroll
- Nancy has one final meeting with the venue on February 14th at which point the final deposit for the gala will be made.
- The 5th-8th graders have been set up with personal accounts for iChinese reader

### **FINANCIAL (Treasurer) – Jake Narey**

- Need to issue a check for reimbursement for \$399 for Audrey Shaw for legal fees.



- Currently using Legal Zoom as Registered Agent and pay \$399/year. If we chose to discontinue the service, someone would have to serve as Registered Agent. It is possible this would vary from year to year.
- Budget proposal
  - Increase budget for library to \$1000
  - Discuss potential 2019-2020 donation amounts, not factoring in current surplus
    - Suggested donation amounts:
      - \$400/student for K-5
      - \$150/student for Middle School
- Jake resolved the IRS issue about California taxes
- Jake will contact the IRS and investigate a recent statement that indicated the IRS is owed \$2000, whereas a previous statement showed nothing was owed.
- Tax letters and thank you letters have been sent
- Yuan Li Crouch has agreed to do the audit again this year. They are currently waiting on access to the Google Drive files.

## CHECK REQUESTS

1. \$750 check made out to OC Groove DJ
2. \$500 check made out to Kyle Ng (Photography)
3. \$1425 check made out to Auction ABC, Inc. (Points of Charity)
4. \$3338 check made out to California Coast Auctions (Zack Krone)
5. \$300 Amazon gift card to thank Jack Ratana for making Story of MIP video

## VOTES

1. Thanh made a motion to make Jake Registered Agent to eliminate Legal Zoom cost. Seconded by Nancy, passed unanimously
2. Nancy made a motion to get a \$300 Amazon gift card for Jack Ritanna for making the Story of MIP video. Seconded by Thanh, passed unanimously.
3. Jake made a motion to approve 2019-2020 suggested donation amounts as \$400/student for K-5, and \$150/student for Middle School based on the proposed budget, excluding the surplus. Seconded by Nancy, passed unanimously.
4. Nancy made a motion to get 2 additional Universal tickets to make it a family 4 pack for the gala live auction. Jake seconds, motion passes unanimously.
5. Nancy made a motion to get \$500 Capital Seafood gift card for the gala live auction. Seconded by Thanh. Motion passes unanimously





6. Nancy made a motion to buy a \$500 Disney gift card for the gala live auction.  
Seconded by Thanh. Motion passes unanimously.
7. Thanh made a motion to incorporate Middle School proposal documented 2/7.  
Seconded by Nancy. Motion passes unanimously.

## **EMAIL VOTES SINCE LAST BOARD MEETING**

- N/A

Meeting adjourned 8:25 pm

Next board meeting: Thursday March 7, 2019

Respectfully Submitted,  
Megan Holland, Secretary