



FRIENDS of MIP BOARD MEETING MINUTES: 06/1/2022

25302 Rancho Niguel Rd Laguna Niguel, CA 92677

Virtual Meeting called to order: 6:05pm

Virtual Roll Call – Board 2020 – 2021

Title	Name	Present	Title	Name	Present
President	Ruth Gyllenhall	P	Communications Director	Kim Benner	NP
VP	Olya Malter Isabella Lopez	P P	Community Liaison	Vanna Tran	P
Treasurer	Douglas An	P	Secretary	Heather Lachtman	P
Financial Controller	Elaine Shen	NP	Outreach Director	Carmen Chang	P
Middle School Liason	Jennifer Gatewood	NP	Principal- Bergeson	Greg Hauser	P
High School Liason	Paula Youssef	P	Principal- Newhart	Judith Murphine	NP
Parliamentarian	Eric Chamberlain	NP	Principal - Capo	John Misustin	P

Not a board member, attendance does not qualify quorum

Other Attendees:

- Alexandra Welker
- Megan Holland
- Kevin Welker
- Joseph Munoz
- Janey Sherman
- Melody Brown
- Julianne Finkleburg
- Amanda Yeung

MINUTES

Ruth makes motion to approve April and May 2022 minutes, Heather seconds, none opposed, April & May meeting minutes accepted

PRINCIPAL and/or TEACHER REQUESTS/NEWS

- Capo Valley High School



- John Misustin
 - International F1 students can be accepted and will pay tuition, so Principal Misustin will work toward getting international students accepted and enrolled at CVHS
- Newhart Middle School
 - Principal Murphine:
- Bergeson Elementary
 - Greg Hauser update:
 - Was hoping to get lots of books donated
 - District is still looking at numbers for staffing, although Immersion numbers are finalized; looking to bring back temporary teachers
 - 2 full Kinder classes will be split into 3 smaller class sizes next year
 - Possible bc district lowered staffing ratio, so can hire additional teachers (1 in English program and 1 in MIP Kinder)
 - 1 of the aides is leaving; when hours went to 6hrs, (1 of the aides chose to not return) Now looking to fill that position; additional person would go to Kinder
 - 5th grade has historically not gotten as much aide support; teachers at higher grades don't feel it's as necessary as it is in lower grades
 - Aides will not be used to support TK
 - 5th grade transition tomorrow at 10:30am
 - STAMP testing for 4th & 5th grade just finished; working on getting results to parents quickly

DONATIONS, BUDGET AND FINANCIALS (TREASURER & FINANCIAL CONTROLLER)

- Financial Statements



- Budget
 - Let Doug know if there are any outstanding checks that need to be sent out.
 - Check #2231 for \$699 to Mitch Stewart (travel and consignment guy) is sent out
 - Check #2229 to DK Consultants for \$2800 (auctioneer) was sent out
 - Check #2228 for \$2137.50 to Eileen at Auction Event Solutions was sent out
 - Venmo sent out to Stan for \$1240 for sports consignment items for virtual auction
 - Check# 2230 for \$200.60 sent out to Jackie Beaumont for reimbursement
 - Check #2215 is getting shredded bc Jennifer no longer needed it
 - Check #2225 \$426.28 to Ruth Gyllenhammer for reimbursement for Gala
 - Check #2227 for \$411.06 to Olya Malter for reimbursement
 - Check # 2226 for \$80.78 to Isabella Yiu
 - \$5463.09 charge from Hills Hotel will be reconciled with contract
 - \$120 charge from Hills Hotel will be reconciled
 - Greater Giving charges were charged to peoples' credit cards on May 27; should see about \$50K deposited into MIP account;
 - Ruth gave them the bank info so could direct deposit money into MIP account
 - PayBee are individual charges for pre-event sales
 - Will hold another meeting to wrap up Gala finance info

OTHER BUSINESS

President, Ruth Gyllenhammer

- Updates
 - Next unofficial meeting: beginning of Aug (before stuffing party)
 - 1st week of Aug: Need to have packet stuffing "party" to hand packets out to new parents



- Aug 16: 1st day of school
- Carmen: Aug 18 school wide Welcome Back Social
- 1st Official PTA meeting on Sept 15
- New Board:
 - Kevin Welker- President
 - Joseph Munoz- Treasurer
 - Julianne Finkelburg- Secretary
 - Janey Sherman- Communications Director
 - Paula Simeonef- Financial Controller
 - Ruth makes motion to induct new Board Members, Olya 2nds, none opposed, New Board is accepted
- Returning Board:
 - Isabella Yiu- VP
 - 2023 MIP Gala: Feb 11 or March 25, 2023
 - 2022 MIP Gala: right now it looks like we netted about \$60K
 - Outreach Director: Carmen Chang, *Returning Board Member*
 - Community Liaison: Vanna Tran, *Returning Board Member*
 - Middle School Liaison: Jennifer Holzman, *Returning Board Member*
 - High School Liaison: Paula Yousef, *Returning Board Member*
 - Parliamentarian: Ruth Gyllenhammer, *Returning Board Member*

Vice Presidents: Olya & Isabella

-

Outreach Director, Carmen Chang

- 8/16: 1st Day of school
- 8/18: School wide welcome social- Need MIP representation
- 9/1: MIP Board Meeting



- 9/15: Back to School Night MIP Presentation (5:00-5:30pm)
 - 10/6 MIP Board Meeting
 - BESF Fun Run will be 1st week of October
 - October date TBD MIP Welcome Back Social @ The Club at Rancho Niguel
 - 11/3/22: MIP Board Meeting
 - 12/1/22: MIP Board Meeting
 - 1/23/23-2/3/23: Lunar NY Fundraising Drive
 - 1/27/23: Dragon Dance
 - 5/30/23: MIP End of Year Social
-
- 9/14 teachers responded to MIP Teachers' survey; Carmen will send out more info via email
 - iChinese Reader current subscription expires at the end of August 2022
 - Ms Jennifer Hewitt may offer after school programs with Bergeson
 - There is a strong desire to have a cultural day and more cultural events around CNY next year on campus with more engaging activities for students and parents

Community Liaison, Vanna Tran

- PTA:
 - Megan Holland is new PTA President for 2022-2023
 - VP, Treasurer & Secretary positions also filled
- BESF:
 - Wrapped up their recycling project
 - Jennifer Irvine will stay on as President
- CUSD
 -
- LIPAC
 -

Secretary, Heather Lachtman (5 minutes)

- No updates



Communications Director, Kim Benner (5 minutes)

- NP

Middle School Liaison, Jennifer Gatewood (5 minutes)

- NP

High School Liason, Paula (5 minutes)

- Can funds up \$750 be approved for Chinese yo-yo's for High School performances in the future; she will be going to China to purchase them at \$20-\$25 each
 - Doug- what do our current budget numbers look like for spending? Looks like we're still short; Doug will confirm if we can cover that cost after he reviews numbers

Open Discussion

-

Motions

Check Requests:

-

Meeting adjourned 7:39pm

Next Official board meeting: September 1, 2022

Next unofficial Board Meeting in beginning August