



FRIENDS of MIP BOARD MEETING MINUTES: May 2, 2019

Meeting called to order: 6:05 pm

Roll Call – Board 2018 – 2019

Title	Name	Present	Title	Name	Present
President	Thanh Nguyen	P	Community Liaison	Juintow Lin	P
VP	Nancy Lu Hu	P	Secretary	Megan Holland	P
Treasurer	Jake Narey	NP	Parliamentarian	Wade Shepherd	P
Financial Controller	Linh Huynh	NP	Principal	Greg Hauser	NP
Outreach Director	Czarín Chan Lin	P	Curriculum Specialist	Jie Gao	NP
Communications Director	Monika Pinto Connolly	P			

*Not a board member, attendance does not qualify quorum

Other Attendee's

Amanda Yeung – Parent

Melody Brown - Parent

Jen Pang - Parent

Mary Jia - Parent

Ingrid Feeny - Parent

MINUTES

Approve Meeting Minutes Dated April 11, 2019. Wade motioned to adopt the April meeting minutes with minor corrections as discussed, Thanh seconded. Motion passes unanimously.

PRINCIPAL/VICE PRINCIPAL/TEACHER/PARENT NEWS

- No updates

CURRICULUM SPECIALIST – Jie Gao

- iReader for next school year
 - o Nancy made a motion to approve the cost of using iReader program next year, not to exceed \$5,000. Thanh seconded. Motion passes unanimously.



- Smartboard repairs
 - Nancy motioned to approve smart board repairs with costs not to exceed \$600. Thanh seconded. Motion passes unanimously.

PRESIDENT – Thanh Nguyen

- Calendar & Upcoming Events
 - Nancy will be meeting with PTA and BESF on 5/28 to do End of the Year calendar planning, she will invite new board members
- 2019-2020 MIP Board Elections
 - Filled all board positions and will share an announcement.
 - All new board members should plan to attend the next meeting and get sworn in.
 - Current and new board members should meet over the summer and transition

VICE PRESIDENT – Nancy Hu

- 2020 Gala - The Hills Hotel booked for 2/22/20
 - Gave the entire day to be able to prepare
 - Corkage fee is typically \$25/bottle, but will reduce to \$10/bottle
 - New VP will do a taste test next year when it is closer to the event
 - Next payment is due August 31st
 - Hills will offer room blocks if parents are interested
- Review and approve Zack Krone contract for 2020 Gala
 - \$3,338 including gratuity
 - Nancy motions to approve Zack Krone's contract for the 2020 Gala in the amount of \$3338. Thanh seconded. Motion passes unanimously.
- Check request - \$250 check refund to MIP sponsor John Fong for overpayment (we already issued this check but I lost it during my remodel, can we issue another check and void the old one?)

FINANCIAL (TREASURER) – Jake Narey

- No updates

FINANCIAL CONTROLLER – Linh Huynh

- Donation spreadsheet sent via email

OUTREACH DIRECTOR – Czarín Chan Lin

- Recap 4/26 MIP Bake and Spirit wear sales with Chinese Night market games at PTA spring carnival
 - Had great participation from Newhart Middle School students, who also earned extra credit



- Raised over \$500 at the event
- Boba milk tea was very popular
- 85 Degrees donated a \$200 gift card, used \$100 for bake sale
- 5/23 End of Year Social event at Circustrix from 4-7 p.m.
 - Approved flyer by Circustrix - 20% back to MIP
 - Snacks provided - 85 degrees pastries donation
 - Will use remaining \$100 on gift card that was donated for PTA Spring Carnival
 - Pizza and Drink combo \$5 - Fresh Brothers pizza discount and donation

COMMUNICATIONS DIRECTOR – Monika Pinto Connolly

- Send out board announcement
- Each week we send out the BARK announcements
- Need to determine who will take over Spiritwear
 - Historically you might have a committee member who would help
- Consider moving the newsletter to be quarterly, rather than monthly

COMMUNITY LIAISON – Juintow Lin

- PTA
 - Great Carnival Turnout, thank you for having a booth
 - Teacher appreciation next week (see attachment)
 - Mary Poppins Performance next weekend
 - Finalizing budget, may have new priorities next year now that district is funding k-3 music and turning to BESF take on some roles
- BESF
 - Grand total raised for silent auction was \$16,238!!!!
- CUSD
 - 4/25 Meeting - n/a
- Lipac meeting on 4/30/19
 - High School
 - Matriculation
 - Newhart 6th grade
 - 35 Mandarin incoming 6th graders, 12 families didn't answer, 7 families not continuing
 - Staffing is at 36, what if we have 42, then we have two small classes, will cost the district extra
 - At a certain point, the district would ask if this is viable. Debbie Carrillo doesn't consider this unviable at this point
 - Last year 5 families dropped out
 - Will send a survey



- They did it last year
- Most parents said transportation or moving
- Bergeson
 - 60 accepted, approximately 19 on waitlist
- Jen Pang suggested they should be concerned about matriculation from 5th to 6th , 6th to 7th, 7th to 8th, 8th to 9th
- Zero Period Criteria
 - Level 1 - Students who require additional academic support
 - Level 2 - Students in 8th grade
 - Level 3 - Students requesting access to either Spanish or Mandarin as a second elective
 - Level 4 - students are admitted based on a system determined by the individual school
- Administration
 - Eliminating 5 positions - replacing with 2 Executive Directors
 - Director of elementary instruction
 - Director of secondary instruction
 - Coordinator of music
 - Coordinator of athletic
 - Director of student support programs (Debbie Carrillo's position, the one that deals with Language Immersion)
 - Natalie staying in position, and so is Patricia
 - Taking only internal candidates
 - 4 meetings next year
- Reschedule of May 9 event?
 - Need to check with PTA and BESF

PARLIAMENTARIAN – Wade Shepherd

- Bylaw Changes
 - Board to review over email and approve
 - Should sign at June board meeting
- California Notice of issue from 2015 came in the mail

NEWHART LIAISON – Jen Pang

- Thanh made a motion to approve Newhart Principal for the Day lunches, not to exceed \$150. Juintow seconded. Motion passes unanimously.

CHECK REQUESTS

- \$250 check refund to MIP sponsor John Fong for overpayment
 - Check was already issued but was lost. If found, old check will be voided.



VOTES

- Wade motioned to adopt the April meeting minutes with minor corrections as discussed, Thanh seconded. Motion passes unanimously.
- Nancy made a motion to approve the cost of using iReader program next year, not to exceed \$5,000. Thanh seconded. Motion passes unanimously.
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EMAIL VOTES SINCE LAST BOARD MEETING

- N/A

Meeting adjourned 7:03 pm

Next board meeting: Thursday June 6, 2019

Respectfully Submitted,
Megan Holland, Secretary