



FRIENDS of MIP BOARD MEETING MINUTES: 12/03/20

Virtual Meeting called to order: 6:07 pm

Virtual Roll Call – Board 2020 – 2021

Title	Name	Present	Title	Name	Present
President	Eric Chamberlain	P	Communications Director	Alexandra Welker	P
VP	Melody Brown	P	Community Liaison	Amanda Yeung	P
Treasurer	Ingrid Feeny	P	Secretary	Megan Holland	P
Financial Controller	Mary Jia	P	Outreach Director	VACANT	
Middle School Liason	Ursula Rubina	P	Principal- Bergeson	Greg Hauser	P
High School Liason	Jen Pang	P	Principal- Newhart	Judith Murphine	NP
			Principal - Capo	John Misustin	P

*Not a board member, attendance does not qualify quorum

Other Attendees:

- Rosalia Duenas
- Heather Lachtman
- Austin Lee
- Krysten Gallo

MINUTES

Approve Meeting Minutes dated November 5, 2020. Jen motions to adopt the November minutes. Eric seconded. Motion passes.

PRINCIPAL and/or TEACHER REQUESTS/NEWS

- Capo Valley High School
 - Approaching the end of the first semester. The teacher has been out “more than we’re comfortable with”. Will touch base with the teacher to discuss how the first semester went and how to make up some gaps do things that will help for time that was missed, and look forward to what will be done next year.



- Will be sending out a meeting invite to Mandarin families for a debrief session to hear concerns and discuss how to address them.
- Newhart Middle School
 - N/A
- Bergeson Elementary
 - Things are going smoothly and kids are settled into the routine.
 - Will be purchasing iReady reading to increase consistency and collect some data on how students are performing. Will start with a benchmark assessment and then will have levels based on the results of the assessment. Will continue through the summer.
 -

DONATIONS, BUDGET AND FINANCIALS (TREASURER & FINANCIAL CONTROLLER)

- Financial Statements
- Tax returns
 - Submitted financials to the tax preparer, expect them to be completed and filed mid-January
- Invoice approval and expense reimbursements
 - N/A

OTHER BUSINESS

President

- Kinder Orientation - Held virtually on Zoom
 - Dec. 10, 2020 Thursday 8:00-9:00 AM
 - Jan. 14, 2021 Thursday 8:00-9:00 AM
 - Jan. 28, 2021 Thursday 8:00-9:00 AM
 - Feb. 1, 2021 Thursday 8:00-9:00 AM
- MIP Board Vacancies & 2021-22 Planning
 - Outreach Director position still vacant
 - Most positions on the board will be open for next year as current members have hit their 2-term limit



Vice President

- Tutoring update
 - Panda Tree
 - Panda Tree will set up a parent portal so people can sign up on their own and they will manage the group coordination and provide information back to us. Sign ups will begin in late December, classes to start in January.
 - Global Culture Education Foundation
 - Alex to reach out to Jennifer Hewitt to confirm pricing for middle school.
- Spirit Wear discussion
 - Table sales permit and any additional sales for this year
- Calendar
 - Donation drive/Chinese New Year/Lantern Festival
 - Potentially have art/poem contest for the kids, would need to come up with prizes to encourage participation
- Gala Planning
 - Will need to consider options as we get closer as in-person may not be possible
 - If virtual could do \$5 for a 5 minute breakout room session with Mr. Hauser

Outreach Director (VACANT)

- N/A

Community Liaison

- PTA
 - PTA meeting scheduled for today was cancelled, next meeting is January 7th.
 - Read-a-thon closed on Monday 11/30/20, had 20,000 minutes read throughout the school. Raised about \$4,500.



- Birthday Marquee: \$20/student for the week! Go to PTA Online Store to purchase.
- BESF
 - BESF is still promoting Footprint Friday (recycling); collecting plastics and cans this Friday, 12/4 and in two weeks on Friday, 12/18. If anyone is interested in volunteering to help sort, sorting occurs on alternating Fridays, thus 12/11, etc. One week wait period from receiving recyclables to maintain safety.
- CUSD
 - 11/18/2020 Regular Board Meeting: Nothing specific to the MIP at Bergeson
 - Next meeting not scheduled yet
- LIPAC
 - Master Plan Document finalized and will be published once the Spanish translation is complete. Currently available:
<https://drive.google.com/file/d/1JgGQimw9DzctnxeMdHnXukLWLmOnZF0/view?usp=sharing>
 - Discussion from Capo Valley Principal (John Misustin)
 - AP Course will be available next year
 - Next meeting early spring

Secretary (2 minutes)

- N/A

Communications Director (2 minutes)

- Teachers brought up the idea of testing with additional grades, but need to discuss value and cost as we would want to continue to do it annually.
 - Mr. Misustin to share costs for AP and IB tests
 - Mr. Hauser to share more details about what the teachers are interested in so the Board can review the potential cost.

Middle School Liaison (5 minutes)

- Meeting was held on Tuesday where Ms. Morphine presented the results from last year's tests. Results show that students are doing better in listening, and the



weakest part is reading. Overall there was progress.

High School Liason (5 minutes)

- N/A

Open Discussion

- N/A

Motions

- Approve meeting minutes dated November 5, 2020. Eric motions to adopt the November minutes. Melody seconded. Motion passes.

Electronic Motions

- N/A

Check Request:

- N/A

Meeting adjourned 7:27 pm

Next board meeting: Thursday January 7, 2021 at 6PM