



FRIENDS of MIP BOARD MEETING MINUTES: 12/1/2022

25302 Rancho Niguel Rd Laguna Niguel, CA 92677

In-Person & Teams Meeting called to order: 6:08pm

Roll Call – Board 2022 - 2023

Title	Name	Present	Title	Name	Present
President	Kevin Welker	P	Communications Director	Janey Sherman	P
VP	Isabella Yiu	P	Community Liaison	Vanna Tran	NP
Treasurer	Joseph Munoz	NP	Secretary	Julianne Finkelburg	NP
Financial Controller	Paula Simeone	P	Outreach Director	Carmen Chang	P
Middle School Liaison	Jennifer Gatewood	NP	Principal- Bergeson	Dr. Chris Davis	NP
High School Liaison	Paula Youssef	P	Principal- Newhart	Judith Murphine	NP
Parliamentarian	Ruth Gyllenhammer	NP	Principal - Capo	John Misustin	NP

Other Attendee

- None

MINUTES

Kevin makes motion to approve November 2022 minutes, Paula seconds, none opposed. November minutes accepted.

PRINCIPAL and/or TEACHER REQUESTS/NEWS

- Capo Valley High School – Principal John Misustin - NP
- Newhart Middle School – Principal Judith Murphine - NP
- Bergeson Elementary - Dr. Davis - NP

DONATIONS, BUDGET AND FINANCIALS (TREASURER & FINANCIAL CONTROLLER)

- Request by Vanna Tran to set-up payment system from her company to allow donation payment
 - Treasurer will link up with Vanna to get this completed



OTHER BUSINESS

President: Kevin Welker

- Next Meeting—January 12 Virtual, 6PM
- Kinder Orientation
 - Dates, times, and locations are listed in table below
 - MIP representatives include:
 - December 5, 2022 Bergeson MPR 8:30-9:30am - Kevin & Paula D.
 - December 12, 2022, Library 8:30-9:30am - Kevin, Julianne & possibly Vanna
 - December 19, 2022 Bergeson MPR 8:30-9:30am - Kevin & Isabella
 - January 17, 2023 Bergeson MPR 4:00-5:00pm - Kevin & Janey

Vice President: Isabella Yiu

- Gala planning volunteer recruiting
 - Isabella is starting to work on Gala donation emails to past donors
 - A meeting will be scheduled with Gala board volunteers Janey, Carmen & Vanna - Date TBD
 - MIP Board will begin to reach out to parents to consider helping with Gala planning and preparation

Outreach Director: Carmen Chang

- 2022-2023 Calendar.
 - Lunar New Year Student Showcase
 - Carmen reached out to local malls with regard to being involved with performance for Chinese New Year
 - No responses have been received yet
 - Capo Valley Cultural Night scheduled for 1/27/23
 - Would like to have some elementary students involved
 - Cultural Enrichment: Spring Break in Taiwan trip
 - No new updates, still gathering interest from families

Community Liaison

- PTA/BESF updates - NP
- CUSD updates - NP
- LIPAC updates - NP

Secretary: Julianne Finkelburg - NP

- No Updates



Communications Director: Janey Sherman

- Gala details will be published after meeting with the Gala committee
- Newsletter will go out soon and will include:
 - An invitation to all TK parents to kinder orientations
 - Possibly send flyers out to other preschools MIP kinder orientations
- A free premium account with Canva design software has been established for FoMIP

Middle School Liaison - NP

- No Updates

High School Liaison: Paula Y.

- HS Chinese Cultural Night is scheduled for 1/27/23 from 7-9pm at the Capo Valley HS theater
 - Poster with details will be sent out very soon
 - Middle school students (and possibly elementary students) will be doing a type of carnival booths from 5-6:30pm
 - This is a student organized and led event
 - Working on programs/acts different from last year
- A chapter of the Chinese National Honor Society was established at CVHS with the help of Ms. Komine
 - The first class was recently inducted

Open Discussion

- None

Motions

- Kevin makes motion to approve November 2022 minutes, Paula seconds, none opposed, November minutes accepted.

Kevin moved to adjourn the meeting and Paula seconds

Meeting adjourned 6:50pm

Next Official board meeting: January 12, 2023 (virtual)