



FRIENDS of MIP BOARD MEETING
MINUTES: 04/01/21

Virtual Meeting called to order: 6:08 pm

Virtual Roll Call – Board 2020 – 2021

Title	Name	Present	Title	Name	Present
President	Eric Chamberlain	P	Communications Director	Alexandra Welker	P
VP	Melody Brown	P	Community Liaison	Amanda Yeung	P
Treasurer	Ingrid Feeny	P	Secretary	Megan Holland	P
Financial Controller	Mary Jia	P	Outreach Director	VACANT	
Middle School Liason	Ursula Rubina	P	Principal- Bergeson	Greg Hauser	P
High School Liason	Jen Pang	P	Principal- Newhart	Judith Murphine	NP
			Principal - Capo	John Misustin	NP

*Not a board member, attendance does not qualify quorum

Other Attendees:

- Jennifer Hewitt
- Harlan and Olya Malter
- Tara M
- Kathryn Tong

MINUTES

Approve Meeting Minutes dated March 4, 2021 and March 11, 2021. Eric motions to adopt the March 4, 2021 and March 11, 2021 minutes. Melody seconded. Motion passes.

PRINCIPAL and/or TEACHER REQUESTS/NEWS

- Capov Valley High School
 - N/A
- Newhart Middle School
 - Ms. Murphine sent over the STAMPS invoice for this school year which includes the credit for tests not administered at the end of last year. It



takes about a week max to receive the codes from AVANT. Newhart plans on giving the STAMP test in late May.

- Bergeson Elementary
 - CUSD sent an email last night about extending the school day for option A in-person students.
 - For English teachers, they are able to just combine AM & PM in one class. However the Mandarin program has unique challenges that still need to be worked out.
 - Will try to avoid changing teachers when possible.
 - Discussions are still in progress about how to utilize the Mandarin aids as they will no longer be supporting in person extended learning.
 - Will try to bring PE back
 - The online students shouldn't see much change, although there might need to be minor changes.
 - Mr. Hauser doesn't anticipate reduced class sizes applying to the MIP program next year.

DONATIONS, BUDGET AND FINANCIALS (TREASURER & FINANCIAL CONTROLLER)

- Financial Statements
 - Finished uploading all documents to the Audit folder through February
- Budget
 - Ingrid made a motion to approve the budget dated March 11, 2021. Eric seconded. Motion passes.
 - Ingrid to provide simplified view of the current budget, potentially link to past budgets. Try to represent Budget vs Actual to show that we didn't raise to full budget last year.
 - Include original and then revised budget for this year.
- Invoice approval and expense reimbursement

OTHER BUSINESS

President

- Calendar & Upcoming Events



Vice President

- Gala Planning
 - Auction Company
 - Attended an initial demo for PayBee, meeting with them tomorrow for a personalized demo.
 - Tickets set up on Kindful
 - Time will be 6:30 - 8:30 PM, plus afterparty
 - YMCA Babysitting/activities for the kids
 - Need to get survey sent out
 - Games/Activities during gala
 - Bingo
 - Heads/Tails
 - Silent Auction/Live Auction Items
 - Post on social media asking for high end donations
 - Invitations to the whole school
 - Bergeson - include in Bark, cross promote on social media
 - Newhart - Ursula to ask if it can be shared with the whole school
 - Melody made a motion to cover the cost of gala expenses not to exceed \$3000. Megan seconded. Motion passes.
- Calendar
- Other

Outreach Director (VACANT)

- N/A

Community Liaison

- PTA:
 - PTA meeting this month was postponed
 - Reminder yearbooks are on sale
- BESF
 - For Footprint Friday continues on the last Friday of every month



- Open positions include: VP/co-VP and co-Treasurer
- CUSD
 - 3/17/2021 Regular Board Meeting, 3/24/2021 Special Board Meeting: Nothing specific to the MIP at Bergeson
 - Next meeting date 4/21/2021
- LIPAC
 - Meeting scheduled for 3/31/2021 was cancelled

Secretary (5 minutes)

- N/A

Communications Director (5 minutes)

- Gala committee to share flyer and information with Alex
- Alex to share survey for YMCA childcare survey
- Ingrid to share budget documents to get posted on the website
- Consider doing another informational table at Bergeson and push gala ticket sales

Middle School Liaison (5 minutes)

- Out of district families have contacted middle school and high school advisors and have been told there will not be an issue. The out of district transfers should be completed April 12.
- Ms. Murphine also sent a Google form to middle school families to get information on class choices.

High School Liason (5 minutes)

- Teacher position has been posted, not sure if interviews have started

Open Discussion

- Jennifer Hewitt shared information about Chinese language competition. Alex can post information on Facebook.
- PandaTree/GCEF
 - Feedback for Panda Tree that 3rd through 5th are being taught in Simplified, Mel to follow up and correct it to be Traditional.



- Mel to share feedback with PandaTree that curriculum still seems to easy
- No PandaTree classes during Spring Break, need to confirm with Jennifer Hewitt for older students
- Alex to ask parents to inform the board if they want to make changes to their PandaTree commitment for May, by April 23rd.
- Alex to ask Jennifer to communicate with parents about possible changes in schedule due to CUSD schedule changes.

Motions

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Check Request:

- #1748 void
- #1749 melody brown (auction exp reimb) \$422.17
- #1750 bergeson elem (mandarin aide) \$4200
- #1751 franchise tax board (tax return) \$10
- #1752 registry of charitable trusts (annual fee) \$50
- #1753 void
- #1754 melody brown (auction exp reimb) \$25
- #1755 Global culture education foundation (tutoring) \$2024
- #1756 panda tree (tutoring) \$4340
- #1757 bergeson elem (digital sign) \$3333

Meeting adjourned 7:55 PM

Next board meeting: Thursday May 6, 2021 at 6PM